

Siuslaw Valley Fire and Rescue
2625 Highway 101 North, Florence, OR 97439

Minutes of Board Meeting - August 18, 2010

Steve Olienyk, President of the Board, called the meeting to order at 5:30 p.m.

BOARD MEMBERS PRESENT: Directors Steve Olienyk, Bill Mead, Rob Ward, Lori Gates and John Scott were in attendance.

OTHERS PRESENT: Chief John Buchanan and Finance Officer Janet Huston were in attendance.

APPROVAL OF MINUTES: *Director Ward made a motion to approve the minutes of the board meeting held on July 21, 2010. The motion was seconded by Director Scott and was approved by unanimous vote.*

Director Ward made a motion to approve the minutes of the special board meeting held on July 28, 2010, as corrected. The motion was seconded by Director Gates and was approved by unanimous vote.

COMMUNICATIONS: The following communications were reviewed:

- 1) Thank you letter from Phyllis Mauldin, Shelter-in-Place instructor.
- 2) Thank you letter from The American Legion.
- 3) Email communication from Lieutenant Gregg Hastings, PIO, Oregon State Police pertaining to the successful recovery of Izaak Glenn.
- 4) Letter of Commendation from Calvin Curths, Captain, Department of State Police recognizing the actions of Siuslaw Valley Fire and Rescue during the search for Isaak Glenn.
- 5) Letter from Speer Hoyt LLC regarding representation of the City for Burn to Learn Agreement as it relates to the former senior center building.
- 6) Letter from Speer Hoyt LLC regarding representation of the City to re-draft the existing PSAP Agreement between the City and Siuslaw Valley Fire and Rescue.

PUBLIC HEARINGS: None

PUBLIC COMMENTS: None

FIRE DISTRICT INCIDENT REPORT: The report reflecting the activity during July, 2010 was reviewed and various incidents were discussed.

FIRE DISTRICT TRAINING REPORT: The report reflecting training in July, 2010 was reviewed.

SAFETY MEETING MINUTES: The July Safety Minutes were reviewed and discussed.

REGULAR AGENDA:

Finance Officer Janet Huston explained that previously we paid the part-time firefighters substituting for Sean Connor out of his line item. Sean Connor has returned, however, we

continue to use volunteer firefighters to fill in whenever one of the three paid firefighters is absent. We require a separate line item from which to compensate the part-time firefighters. The \$10,000 going into the newly created Line Item No. 3116 is being transferred from Operating Contingency. In addition, because we will be receiving approximately \$34,000 of LOSAP funds currently on deposit with VALIC for volunteer firefighters who are no longer affiliated with our fire district, we are amending the budget to reflect this income. The \$34,000 is going into Operating Contingency. These changes increase Personal Services to \$789,228 and increases Operating Contingency to \$174,000, with a total budget of \$2,426,677.

Director Scott made a motion to read Resolution 2010-11 Title Only, a resolution to the amend the 2010-2011 Budget. The motion was seconded by Director Gates and was approved by unanimous vote.

Director Scott made a motion to adopt Resolution 2010-11. The motion was seconded by Director Gates and was approved by unanimous vote.

Chief Buchanan and Finance Officer Janet Huston provided an update on the next phase of the annexation process in which we forward the appropriate resolutions adopted by the City of Florence and Siuslaw Valley Fire and Rescue and the election results to the County Commission for their action, which according to our attorney, Ross Williamson, is a matter of certifying the election and entering an order on the annexation. Janet had a telephone conversation with a representative of the County and received an email indicating that there will be a fee that will be charged commensurate with the amount of assessed valuation of the property being annexed into the fire district. Janet indicated to the County representative that Chief Buchanan was told that the County would not charge another governmental entity fees for annexation. As yet, the County has not replied. Chief Buchanan and Finance Officer Janet Huston will follow up on this issue. There followed a discussion of annexations, fees, and the process in general.

Chief Buchanan informed the board members that the next OFDDA/OFCA Conference is scheduled for November 11 through 13. Directors Scott, Ward, and Gates indicated that they will attend.

REVIEW OF THE BILLS:

MOTION: Director Gates made a motion to ratify bills paid during the past month totaling \$77,289.78 and transfers from the Money Market Account to the Checking Account also made during the past month. The motion was seconded by Director Scott and was approved by unanimous vote.

FINANCIAL STATEMENTS: The financial statements were discussed.

At 6:25 p.m., Chief Buchanan requested that the meeting be adjourned and that they enter an Executive Session, under ORS 192.660, in order to discuss appraisals and options pertaining to the relocation of the Logistics Building.

The Executive Session was adjourned at 6:33 p.m. and the regular board meeting reconvened.

Chief Buchanan requested authorization to negotiate up to \$200,000 for the property in question. Instead, the Board of Directors directed Chief Buchanan to submit an offer at the appraised value.

FUTURE AGENDA BUSINESS: Board President Olienyk stated that the next regularly scheduled board meeting will be Wednesday, September 15, 2010 at 5:30 p.m.

There being no further business to come before the Board, the meeting was adjourned at 6:37 p.m.

Respectfully submitted,

JANET L. HUSTON
Finance Officer



Improve Your Survive-Ability

Workshop sponsored by:
West Lane Emergency Operations Group (WLEOG)

Information about WLEOG
Siuslaw Valley Fire & Rescue
Call 541-997-3212
2625 Highway 101, Florence OR 97439

Information about workshops
Western Lane Ambulance District
Call 541-997-9614

August 1, 2010

John Buchanan
Fire Chief
Siuslaw Valley Fire & Rescue
2625 Highway 101
Florence OR 97439

Dear John,

We wanted to say *THANK YOU* to you, Janet and Joanne, and the rest of the staff for all of the support and help that you have given us through the years and especially now with the new programs that we are putting into place. We would also, like to *THANK YOU* for the ads that you have placed in the Siuslaw News supporting WLEOG and the *IMPROVE YOUR SURVIVE-ABILITY* workshops. We appreciate very much having such a convenient and well-known location to hold this program.

We have such a tremendous feeling of gratitude for the people of our community who are so willing to help us prepare for our series of workshops.

We hope to see you soon at the workshops. Our next class is the *SHELTER-IN-PLACE* part of the series, which will be held on Saturday, August 14, 2010 at 9:30 am. By attending you can observe how your efforts were utilized.

Thank you again.

Phyllis Mauldin
Shelter-in-Place instructor
541-999-6655



THE AMERICAN LEGION

Francis M. Yost Post 59
P. O. Box 692, Florence, OR 97439

Florence, Oregon
July 30, 2010

Siuslaw Valley Fire and Rescue
2625 Hiway 101 N
Florence, Or 97439

Fire Chief John Buchanan and participating volunteers

Please accept our belated thanks for contributing to our annual flag retirement event on Flag Day, June 14, 2010, by providing stand-by protection services and assistance in putting out the fires at conclusion.

This is an annual event with Veterans of Foreign Wars Post 3232 and the DAV posts and is a community service event whereby worn out flags of our country are retired with dignity and proper disposal that is attended by local citizens who made collection of and contribution of flags. This year's event retired over two hundred flags in a period of just over an hour.

Again, thank you for supporting our veteran's service groups in this annual event.

Yours truly,

A handwritten signature in cursive script that reads "Mike Buzex".

Adjutant.



News

Update: More Details Regarding Successful Recovery of Izaak Glenn north of Florence

08/05/2010

Lieutenant Gregg Hastings
Public Information Officer
Office: (503) 731-3020 ext. 247
Pager: (503) 323-3195

A father and son from Cottage Grove found a missing 5-year old boy Thursday afternoon following a near 18 hour search in the area of Carl G. Washburne Memorial State Park after the boy was reported missing from the campground.

On the morning of August 5, 2010, Pete Barrell, age 52, and his 14-year old son, Mason, from Cottage Grove noticed a newspaper story about Isaak Benjamin Glenn who was reported missing Augst 4th by family friends after he disappeared while playing near a campsite being prepared for two overnight stays at the campground.

Having previously lived in the Florence area and serving as the Director of the Siuslaw Watershed, Barrell knew the area well and had many local friends including an Oregon State Police Fish & Wildlife Division trooper. Pete and Mason decided to drive to the area to see if they could help. After arriving at the campground, Pete saw his OSP friend, Senior Trooper Scott Salisbury, and asked what they could do to help.

Salisbury told him drive up Big Creek Road about 1/2 mile north of the campground because they hadn't been able to check it yet. Barrell and his son took on the assignment and drove up to a point where there was a gate and stopped. They got out, took a couple sandwiches and walked down to Big Creek where they walked downstream and then upstream calling Isaak's name.

After a few calls, they heard what sounded like a boys voice calling back. They looked across Big Creek and saw Izaak's red hair up a steep wooded embankment where he sat. They walked through the creek, up the hill and assured Izaak he was OK and they would take him back to the campground.

They arrived back at the campground about 1:15 p.m. to the shouts of excitement from everyone at the campground entrance. His mother, Rebecca, ran to the pickup where Pete and his son were. Izaak was reunited with his parents, who gave Pete and his son a big hug and thank you. He quickly ate a sandwich and drank some water before being checked by medical personnel who came to the campground. Izaak didn't have to go to a hospital. He had multiple scratches on his legs and arms, but other than being dirty he was in good condition.

Rebecca Glenn thanked everyone involved in the effort to find her son. "My husband and I thank everyone for your support including police, fire, search and rescue, state parks employees, and people staying at the park. You dropped everything to find our missing son, and we will always be thankful to those who found him and all the others who were looking."

The Oregon State Police Criminal Investigations Division detectives, troopers, FBI, Lane and Lincoln County Search and Rescue Teams and their volunteers, Oregon State Parks and Recreation Department, Siuslaw Fire Department, US Coast Guard and many unnamed citizens were jointly involved in trying to find Izaak since he was reported missing.

Note: Poor cell phone coverage will prevent me returning media calls for an unknown period while traveling back to Portland. Thank you for your patience and understanding of the communication challenges during this search.

www.oregon.gov/OSP



Oregon

Theodore R. Kulongoski, Governor

Department of State Police
Northwest Region Headquarters
3710 Portland Rd. NE
Salem, OR 97301
(503) 378-3387
Fax: (503) 373-0754

August 6, 2010

Chief John Buchanan
Siuslaw Valley Fire Department
2625 Hwy 101
Florence, OR 97439

Subject: LETTER OF COMMENDATION



On Wednesday, August 4, 2010, at approximately 6:00 pm, five year old Isaak Glenn was reported missing from Washburne State Park on Highway 101, in a remote area approximately 14 miles north of Florence, Oregon. During the next 19 hours, the Siuslaw Valley Fire Department and the Oregon State Police assisted in various ways in locating Isaak.

The response and participation of members of the Siuslaw Valley Fire Department in the search for Isaak played a crucial role in this incident. Members responded immediately and stayed throughout the incident. Their conscientious efforts and enthusiasm as they searched difficult terrain and streams was truly remarkable. Thanks in part to the efforts of these fire department members, Isaak was found at approximately 1:15 pm, Thursday, August 5, 2010, and safely returned to his parents.

I would like to take this opportunity to formally recognize the Siuslaw Valley Fire Department's actions with this letter of commendation. The professionalism that was shown provides a great service to the citizens of Oregon.

Sincerely,

Calvin Curths, Captain
Northwest Region Headquarters

klb

cc: Lt. Rob Edwards – Springfield
Sgt. Andy Kenyon - Florence

Local Government Law Group PC

a member of SPEER HOYT LLC

COPY

J. Kenneth Jones*
Carolyn H. Connelly
Christy K. Monson
Ross M. Williamson*
Russell D. Poppe, *Of Counsel*
John A. Wolf, *Of Counsel*
Teresa J. Wilson, *Of Counsel*
*Admitted in Washington

August 5, 2010

**Via Fax To: (541) 997-4109 and (541) 997-9116
And First Class Mail**

City Manager Robert Willoughby
City of Florence
250 Hwy 101
Florence, OR 97439

Chief John Buchanan
Siuslaw Valley Fire and Rescue
2625 Hwy 101 North
Florence, OR 97439

Re: Representation of City for Burn to Learn Agreement

Dear Bob and Chief Buchanan:

Our firm represents each of you in various aspects of your City's/District's activities. We have been asked by the City of Florence to draft an agreement giving SVF&R permission to use the old senior center building for burn to learn training. The agreement would grant SVF&R rights to occupy and use the property for the training exercises in exchange for taking responsibility for any unintended damages caused by the training exercises.

According to Oregon State Bar rules, the firm may not represent the City in relation to this agreement without informed consent after an explanation about the material risks of and reasonable alternatives to consenting. This means that I must explain to you the pros and cons of consenting and that the firm cannot proceed with representing the City here unless you both consent.

In deciding whether or not to consent, you should consider how the firm's representation of the City as described above impacts you both. For example, clients who are asked to waive or consent to conflicts typically should consider whether there is any material risk that "their" lawyer will be less zealous or eager on their behalf due to the conflict. Similarly, clients should consider whether there is any material risk that their confidences or secrets will be used adversely to them due to the conflict. In the present case, I do not believe that there is a material risk of either type. The agreement is in the interests of both clients and there does not appear to be much disagreement between

clients as to the nature of the agreement. Nevertheless, these are issues that you should consider for yourself. If one or both of you do not consent, we would be able to assist you in finding other counsel on this project.

Please review this matter carefully. If you have any questions you would like me to answer before reaching a decision on this issue, please let me know.

The Oregon State Bar Rules also require that I recommend you consult with independent legal counsel before you reach a decision on whether to consent to this arrangement. You are not obligated to consult legal counsel if you do not wish to do so; however, the choice is yours.

If, after such review as you believe appropriate, you decide to consent to the firm's representation of the City in relation to the two agreements in spite of the conflict described in this letter, please sign and date the enclosed copy of this letter, and mail it back to me in the enclosed envelope.

Sincerely,



Ross M. Williamson
ross@speerhoyt.com

RMW

I hereby consent to the terms of representation set forth above.

Robert Willoughby, City Manager
City of Florence

Date: _____



John Buchanan, Chief
Siuslaw Valley Fire & Rescue

Date: 8-6-10

Local Government Law Group ^{PC}

COPY

a member of SPEER HOYT LLC

J. Kenneth Jones*
Carolyn H. Connelly
Christy K. Monson
Ross M. Williamson*
Russell D. Poppe, *Of Counsel*
John A. Wolf, *Of Counsel*
Teresa J. Wilson, *Of Counsel*
*Admitted in Washington

August 5, 2010

**Via Fax To: (541) 997-4109 and (541) 997-9116
And First Class Mail**

City Manager Robert Willoughby
City of Florence
250 Hwy 101
Florence, OR 97439

Chief John Buchanan
Siuslaw Valley Fire and Rescue
2625 Hwy 101 North
Florence, OR 97439

Re: Representation of City for PSAP Agreement

Dear Bob and Chief Buchanan:

Our firm represents each of you in various aspects of your City's/District's activities. We have been asked by the City of Florence to re-draft the current Public Service Answering Point agreement between the City and SVF&R. The current PSAP agreement is about 15 years old and needs to be updated.

According to Oregon State Bar rules, the firm may not represent the City in relation to this agreement without informed consent after an explanation about the material risks of and reasonable alternatives to consenting. This means that I must explain to you the pros and cons of consenting and that the firm cannot proceed with representing the City here unless you both consent.

In deciding whether or not to consent, you should consider how the firm's representation of the City as described above impacts you both. For example, clients who are asked to waive or consent to conflicts typically should consider whether there is any material risk that "their" lawyer will be less zealous or eager on their behalf due to the conflict. Similarly, clients should consider whether there is any material risk that their confidences or secrets will be used adversely to them due to the conflict. In the present case, I do not believe that there is a material risk of either type. The agreement is in the interests of both clients and the parties have been working well under the current agreement for many years. Nevertheless, these are issues that you should consider for

yourself. If one or both of you do not consent, we would be able to assist you in finding other counsel on this project.

Please review this matter carefully. If you have any questions you would like me to answer before reaching a decision on this issue, please let me know.

The Oregon State Bar Rules also require that I recommend you consult with independent legal counsel before you reach a decision on whether to consent to this arrangement. You are not obligated to consult legal counsel if you do not wish to do so; however, the choice is yours.

If, after such review as you believe appropriate, you decide to consent to the firm's representation of the City in relation to the two agreements in spite of the conflict described in this letter, please sign and date the enclosed copy of this letter, and mail it back to me in the enclosed envelope.

Sincerely,



Ross M. Williamson

ross@speerhoyt.com

RMW

* * * * *

I hereby consent to the terms of representation set forth above.

Robert Willoughby, City Manager
City of Florence

Date: _____



John Buchanan, Chief
Siuslaw Valley Fire & Rescue

Date: 8-6-10

SVFR

Monthly Incidents

Alarm Date Between {07/01/2010} And {07/31/2010}

Incident	Type	Date	Location	Description
10-0000182-0	FIRE	07/01/2010	Dunes	3112 Medical assist, ATV
10-0000183-0	FIRE	07/01/2010	3451 Highway 101	745 Alarm system activation,
10-0000184-0	FIRE	07/02/2010	12TH ST /12	311 Medical assist, assist
10-0000185-0	FIRE	07/03/2010	1432 OTIAH CT	622 No Incident found on
10-0000186-0	FIRE	07/03/2010	Baker Beach Road	311 Medical assist, assist
10-0000187-0	FIRE	07/04/2010	375 9TH ST	6112 Dispatched & cancelled
10-0000188-0	FIRE	07/04/2010	1449 Highway 101	6114 Dispatched & cancelled
10-0000189-0	FIRE	07/05/2010	Sand Dune Park Siuslaw National	140 Natural vegetation fire,
10-0000190-0	FIRE	07/06/2010	3321 OAK ST	6112 Dispatched & cancelled
10-0000191-0	FIRE	07/06/2010	1940 WILLOW ST	311 Medical assist, assist
10-0000192-0	FIRE	07/06/2010	750 LAUREL ST /100	111 Building fire
10-0000193-0	FIRE	07/06/2010	Deadwood Highway 36	6115 Dispatched & cancelled
10-0000194-0	FIRE	07/08/2010	1410 SPRUCE ST	6112 Dispatched & cancelled
10-0000195-0	FIRE	07/08/2010	Highway 101 & 31ST ST	324 Motor Vehicle Accident
10-0000196-0	FIRE	07/12/2010	170 Highway 101	352 Extrication of victim(s)
10-0000197-0	FIRE	07/13/2010	2455 Highway 101	140 Natural vegetation fire,
10-0000198-0	FIRE	07/13/2010	Between Rhododendron Drive and	551 Assist police or other
10-0000199-0	FIRE	07/14/2010	2212 42ND ST	611 Dispatched & cancelled
10-0000200-0	FIRE	07/15/2010	3760 Highway 101	142 Brush or brush-and-grass
10-0000201-0	FIRE	07/17/2010	04699 NORTH JETTY RD	111 Building fire
10-0000202-0	FIRE	07/17/2010	83447 SPRUCE ST	561 Unauthorized burning
10-0000203-0	FIRE	07/18/2010	Highway 126 between the Gingerbread	322 Motor vehicle accident
10-0000204-0	FIRE	07/19/2010	Dunes - Siltcoos Campground Space 2	3112 Medical assist, ATV
10-0000205-0	FIRE	07/19/2010	2232 N 22ND CT	6112 Dispatched & cancelled
10-0000206-0	FIRE	07/23/2010	Highway 126 & QUINCE ST	322 Motor vehicle accident
10-0000207-0	FIRE	07/24/2010	Highway 101 MP 179.8 Rose Creek	622 No Incident found on
10-0000208-0	FIRE	07/24/2010	Highway 101 & 37TH ST	142 Brush or brush-and-grass
10-0000209-0	FIRE	07/24/2010	3321 OAK ST	6116 Dispatched & cancelled
10-0000210-0	FIRE	07/26/2010	06127 MERCER LAKE RD	322 Motor vehicle accident
10-0000211-0	FIRE	07/27/2010	1951 21ST ST	5312 Smoke smell
10-0000212-0	FIRE	07/28/2010	Siuslaw River	622 No Incident found on
10-0000213-0	FIRE	07/30/2010	Dunes: Sand Dunes Frontier	3112 Medical assist, ATV
10-0000214-0	FIRE	07/31/2010	Dunes: Sand Dunes Frontier Access	3112 Medical assist, ATV

EMS Incident Cnt: 0

Total Incident Count 33

Fire Incident Cnt: 33

SVFR

Department Journal

07/01/2010 to 07/31/2010

00:00 to 24:00

Training Classes

Time	Type	Record Id	Description/Location	Staff Hrs
Tue Jul 6, 2010				
09:00	TRAIN		Rescue 1 Familiarization Central Station	8.00
19:00	TRAIN		Weekly Training Drill	103.00
Tue Jul 13, 2010				
09:00	TRAIN		Burn to Learn Prep and Practice	12.00
18:00	TRAIN		Burn to Learn	98.00
19:00	TRAIN		Weekly Training Drill	12.00
Tue Jul 20, 2010				
09:00	TRAIN		Flue fire with T1	10.00
19:00	TRAIN		Meeting Central Station	59.00
19:00	TRAIN		Ventilation Logistics	49.00
Tue Jul 27, 2010				
09:00	TRAIN		Map Book	4.00
19:00	TRAIN		Association/Business Meeting Central Station	118.00
Total Entries:		10	Total Staff Hrs:	473.00

SAFETY COMMITTEE

July 27, 2009

MINUTES

Those in attendance: Iabichello, Moore, M. Barrett, House, Murphy, Beck, D. Barrett, Stober, Spinner, Madden, Hammon, Mike Myers, Conner, S Barrett, Tipler, and Buchanan.

First Line Supervisors/Leadership

In view of some issues surrounding leadership at Station 1 and the initiation of a Company Officers Course in October, a management agreement was presented for all officers to review and sign, if comfortable.

Search and Rescue Procedures

A dispatch protocol was distributed for review, unanimous agreement to adopt this protocol and send to dispatch.

ATV Training

Senior Captain Moore completed ATV Instructor Class in Tucson, Arizona and gave an overview on how he intends to instruct ATV Training.

Duty Chief Assignment

With Battalion Chief Hammon leaving the organization, Senior Captain Moore will be assigned to fill in with Chief Hammond's normal Duty rotation.

Grant Projects

As of this meeting, it appears that Cascade Fire Equipment of Medford will be awarded the overall order for the equipment in the grant award. Chiefs Tipler and Buchanan will meet with a sales representative of Cascade Fire Equipment on August 10th for a final project review. Fire Marshal Barrett reported on our newest grant proposal for a replacement Fire Engine.

Meeting adjourned at 7:00 p.m.

Submitted by:

John Buchanan, Recording Secretary