

Siuslaw Valley Fire and Rescue
2625 Highway 101 North, Florence, OR 97439

Minutes of Board Meeting – April 16, 2014

John Scott, President of the Board, called the meeting to order at 5:30 p.m.

BOARD MEMBERS PRESENT: Directors John Scott, Lori Gates, Cindy Spinner, Steve Olienyk, and Rob Ward.

OTHERS PRESENT: Chief Langborg, Division Chief Sean Barrett, Division Chief Marvin Tipler, Battalion Chief John Carnahan, and Janet Huston were in attendance.

APPROVAL OF MINUTES: Director Ward made a motion to approve the minutes of the regular board meeting held on March 19, 2014. The motion was seconded by Director Spinner and was approved by unanimous vote.

COMMUNICATIONS: (1) Thank you card from Avery Duman, and (2) a letter of commendation from Seargent Harry Johnson.

PUBLIC COMMENTS: None

CHIEF'S REPORTS:

Chief Langborg presented the Chief's Report (see attached). During the review of the information provided in the report, Chief Langborg commented about response data, indicating that SVFR responded to 61 calls during the month of March, up considerably from the 25 calls in February which can be attributed largely to the expanded medical call responses.

Chief Langborg called attention to the three acre brush fire and the attached pictures, as well as the \$1,000 fire property loss which was the result of a fire caused by a child dropping puzzle pieces into a heater.

Chief Langborg indicated that Chiefs Barrett, Stober, and Carnahan are currently taking the online Blue Card Training, and they are hoping to be able to do the hands-on portion in Eugene.

Regarding the district's IT Service Provider, Chief Langborg stated that since he prepared the Chief's Report, a POA representative contacted him and indicated that they realized they have been overcharging us for the management of our email accounts via Microsoft 365 and will refund that amount which equates to \$100 per month for approximately 12 months. We pay \$40 monthly directly to Microsoft 365 which will remain.

Chief Langborg indicated that we received three AED's (Automated External Defibrillators) from Western Lane Ambulance, replacing some older models we were using.

Chief Langborg stated that several years ago the Board of Directors discussed creating a policy via ordinance which would prohibit firefighters and employees from becoming board members of the fire district. Chief Langborg explained that according to ORS 198, the process of creating an ordinance requires two board meetings and a one year waiting period before going into effect. He further indicated that we will begin the process at the May board meeting.

BUDGET PROCESS: Appointment of Budget Committee (see attached)

Director Gates made a motion to approve the Budget Committee as presented by Chief Langborg. The motion was seconded by Director Spinner and was approved by unanimous vote.

REVIEW OF THE BILLS:

MOTION: Director Spinner made a motion to ratify bills paid during the past month in the amount of \$98,002.59 and transfers from the Money Market Account to the Checking Account also made during the past month. The motion was seconded by Director Ward and was approved by unanimous vote.

FINANCIAL STATEMENTS: The financial statements were provided.

FUTURE AGENDA BUSINESS: Board President Scott stated that our next regularly scheduled board meeting will be held on Wednesday, May 21, 2014 at 5:30 p.m., followed by the Budget Committee meeting at 7:00 p.m.

EXECUTIVE SESSION: At 6:08 p.m. Board President Scott indicated that the Board of Directors of Siuslaw Valley Fire and Rescue will now meet in Executive Session pursuant to ORS 192.660(2)(f) for the purpose of discussing specific personnel matters which is considered information exempt by law from public inspection.

Representatives of the news media and designated staff shall be allowed to attend the Executive Session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No decision may be made in Executive Session. At the end of the Executive Session, we will return to open session and welcome the audience back into the room.

At 6:15 p.m. the Executive Session was adjourned and the regular meeting resumed. There being no further business to come before the board, the regular meeting was adjourned at 6:16 p.m.

Respectfully submitted,

Janet L. Huston
Substitute Recording Secretary