

**Siuslaw Valley Fire and Rescue**  
2625 Highway 101 North, Florence, OR 97439

**Minutes of Board Meeting-May 17, 2017**  
**Meeting Recorded and Televised**

John Scott, President of the Board, called the meeting to order at 6:00 p.m.

**BOARD MEMBERS PRESENT:** Directors John Scott, John Carnahan, Woody Woodbury, Tony Phillips and Lori Gates all present.

**OTHERS PRESENT:** Chief Langborg, Division Chief Jim Dickerson, Division Chief Sean Barrett, Division Chief Julie Brown

**APPROVAL OF MINUTES:** Director Gates- Motion to approve the minutes of March 15, 2017  
Director Woodbury seconded the motion  
Motion passed

**COMMUNICATIONS:** None

**PUBLIC COMMENTS:** None.

Director Scott clarified the appointment of the Budget Committee and said that they are appointed by the Board and was done during the March meeting. He reiterated that they serve a three-year term. All Directors were present and agreed that this had been done in the March Board meeting.

**OLD BUSINESS:**

**RFP for auditing services for fiscal year 2016/2017:**

The Board had discussion regarding the responses to the RFP and gave staff direction to sign an agreement with Chris Mahr and Associates. Director Gates made the motion to direct staff to contact Chris Mahr and sign the agreement for auditing services for fiscal year 2016/2017. Director Woodbury seconded, motion passed unanimously.

**Staff Reports:**

Fire Chief's report- Chief Langborg  
Operations Division Chief's report -Jim Dickerson  
Prevention Division Chief's report – Sean Barrett  
Administration Division Chief's report – Julie Brown

**MOTION TO RATIFY BILLS:** Director Woodbury made a motion to ratify the bills paid and the transfers made for the previous month totaling \$140,737.50. Director Gates seconded, motion passed unanimously.

**POLICY REVIEW:** None

**NEW BUSINESS:**

Director Scott added a new item regarding the annual review for the Chief.  
The Board directed Julie to revise the current performance evaluation to align with the Chief's Goals and email it to all directors by Thursday the 25<sup>th</sup>. Director Scott asked that all directors return the completed

evaluations to Julie within two weeks so that they could be compiled and brought to an executive session at the next Board Meeting.

**FUTURE AGENDA BUSINESS:** The Chiefs evaluation

Meeting closed in regular form by President Scott at 6:43 pm.

Respectfully submitted,  
Julie Brown  
Division Chief of Administration  
Recording Secretary

Recorded meeting available on SVFR website at [www.svfr.org](http://www.svfr.org)