

Siuslaw Valley Fire and Rescue
2625 Highway 101 North, Florence, OR 97439

Minutes of Board Meeting – May 18, 2016

John Scott, President of the Board, called the meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT: Directors John Scott, Tony Phillips, John Carnahan and Lori Gates all present. Director Woodbury absent.

OTHERS PRESENT: Chief Langborg, Julie Brown Finance/HR Manager and Division Chief Marvin Tipler.

APPROVAL OF MINUTES: Motion by Director Phillips to approve the minutes as presented, director Scott seconded-motion passed. Director Woodbury abstained as he was not present at last month's meeting.

COMMUNICATIONS: Correspondence from WLAD regarding the Life Med program.

PUBLIC COMMENTS: None

SWEARING IN OF CAPTAIN GRAY: Andy Gray was promoted to Captain and sworn in, this will be effective on June 1, 2016.

CHIEF'S REPORT:

Chief Langborg provided his Chief's Report. Chief Langborg gave an update on the current status of the Strategic Plan. Chief Langborg reported on the recent Civil Service meeting regarding the promotion of Captain Gray and the hiring of the Firefighter/Engineer.

The Chief encouraged the Board to come and observe the Active Shooter Drill which will be held on June 4th.

The Chief reported on HB 4030 which could potentially allow for Fire Districts in Oregon to receive reimbursement for Medicaid calls that were from out of the area. The Board requested that the Chief look in to this and to make sure the cost of administration doesn't overrun the revenue.

The Chief reported on the current progress being made on the Administrative IGA with WLAD.

The Chief also confirmed that the Board Assessment training is scheduled for July 14th at 6:00 pm.

OPERATIONS REPORT:

Division Chief Tipler stated that the report he submitted has been changed up and wondered if anyone had any questions and if it was better than the previous forty seven pages.

FINANCE/HR:

Finance/HR Manager Julie Brown reported that we are currently 80% through our fiscal year and we anticipate starting the new fiscal year with adequate funds for dry period financing. She also said that we have one more debt service payment this fiscal year. Revenues are at 95.8% of budgeted and expenditures are at 70.5%.

Julie reported on her continuing work in her shared position with WLAD. She made comment that while the hours spent between both districts was still above normal that there has been a decrease.

Julie reported on current HR statistics

MOTION TO RATIFY BILLS: Director Phillips made a motion to ratify bills paid during the past month in the amount of \$108,092.15 and transfers from the Money Market Account to the Checking Account also made during the past month. The motion was seconded by Director Woodbury and the motion passed unanimously.

FINANCIAL STATEMENTS: The financial statements were provided, with no questions from the board.

FIRE PREVENTION:

The Chief said that the biggest thing to note is the respiratory policy that is currently being worked on.

AGENDA ITEMS:

1. Chief Langborg requested direction on the SVFD IGA amendment which was attached. The amendment included 65% of expenses for the repairs to Tender 1 will be paid by Heceta for anything prior to April and after that they will cover 100%.

Board direction given to Chief Langborg to sign the agreement with Heceta Water amending the reimbursement for repairs.

2. IGA Extension with Heceta Water District

The Board gave direction to Chief Langborg to work with Heceta Water District and draft a written extension to the IGA not to exceed sixty days.

FUTURE AGENDA BUSINESS: No items from the Board.

EXECUTIVE SESSION: None

Meeting closed in regular form at 6:45 pm

Respectfully submitted,

Julie Brown

Finance/Human Resources Manager

Recording Secretary