

Siuslaw Valley Fire and Rescue
2625 Highway 101 North, Florence, OR 97439

Minutes of Board Meeting - August 21, 2013

John Scott, President of the Board, called the meeting to order at 5:30 p.m.

BOARD MEMBERS PRESENT: Directors Steve Olienyk and Rob Ward were in attendance.

OTHERS PRESENT: Chief Buchanan, Division Chief Janet Huston, Division Chief Marvin Tipler, Captain Mike Spinner, Captain Mike Barrett, and Liz Iabichello were in attendance.

APPROVAL OF MINUTES: Director Ward made a motion to approve the minutes of the regular board meeting held on July 17, 2013. The motion was seconded by Director Olienyk and was approved by unanimous vote.

COMMUNICATIONS: 1) A copy of the letter by John Scott, Board President, to all firefighters and personnel of Siuslaw Valley Fire and Rescue. 2) A copy of a letter from our legal counsel, Local Government Law Group, PC, a member of Speer Hoyt LLC regarding Attorney Hourly Rate Increase. It indicated that it is a 2% increase and it highlighted the rates for three levels of attorneys, as follows: a) a new Senior Attorney rate of \$226 per hour, b) Attorney rate of \$179 per hour, and c) the hourly rate of our principle attorney, Ken Jones, will increase to \$238 per hour, all rates effective September 1, 2013.

PUBLIC COMMENTS: As it relates to the letter sent out by Board President John Scott in response to the signed letter of support for Sean Barrett for the next fire chief, Fire Captain Mike Spinner first indicated that Directors Cindy Spinner and Lori Gates had not seen the letter. He then indicated that he wanted the board of directors to know that everyone that signed his letter understands that regardless of the decision, it is the board's decision and they will support the board's choice for the new fire chief.

FIRE DISTRICT INCIDENT REPORT: The report reflecting the activity during July 2013 was reviewed and various incidents were discussed.

FIRE DISTRICT TRAINING REPORT: The report reflecting training in July 2013 was reviewed and discussed.

FIRE DISTRICT PARTICIPATION REPORT: The report reflecting volunteer participation for the month of July 2013 was reviewed.

SAFETY MEETING MINUTES: None

REGULAR AGENDA:

Chief Buchanan provided a copy of the new policy pertaining to medical examinations for career firefighter personnel as set forth in NFPA standards.

Chief Buchanan reminded the board members of the retirement party for Harry Moore scheduled for August 24th and provided a Resolution honoring retiring Battalion Chief Harry Moore that will be affixed to a plaque and given to Harry at the party.

There followed a motion made by Director Olienyk to read Resolution 2013-04 Title Only, a resolution honoring retiring Battalion Chief Harry Moore. The motion was seconded by Director Ward and was approved by unanimous vote.

Director Olienyk made a motion to adopt Resolution 2013-04. The motion was seconded by Director Ward and was approved by unanimous vote.

Chief Buchanan reported that with Harry's retirement, we are promoting Brian Jagoe to Senior Captain with a one year probationary period to be the lead firefighter of the paid staff. His promotion creates a firefighter/engineer position that needs to be filled. We received 19 applications for this position and after the initial screening, we invited 17 applicants to participate in the physical fitness exercise which then eliminated four candidates from consideration. In addition, two applicants removed their names from consideration. As a result, we interviewed 11 candidates. Of those 11 candidates, one stood out above the others and was considered 'highly qualified'. He was then interviewed by the chief and must now pass a rigorous NFPA pre-employment medical examination prior to the announcement of the successful candidate.

Chief Buchanan reminded the board of directors that sand dune rescue remains the all-year 'bread and butter' emergency event for our agency. We train and certify our volunteers to operate All-Terrain Vehicles and provide assistance to the Western Lane Ambulance District. Through grants from the State of Oregon Off-Road Licensing and Allocation Committee, we have been able to provide excellent equipment. This not only provides a valuable emergency service to the public, it also provides valuable activity for our volunteers.

Chief Buchanan further indicated that in the 2013 grant from the State Allocation Committee, we turn a page in the type of vehicle and its capabilities for rescue service. This vehicle will be a side-by-side seating vehicle with a pick-up style bed that will allow us to utilize a backboard and actually transport a victim off the sand and to the waiting ambulance during times that Western Lane Ambulance District's sand vehicle is committed to another event which occurs often. Division Chief Tipler further expanded on the features of the vehicle, the bid process, and the purchase of the vehicle.

Chief Buchanan indicated to the Board that although this purchase was included in our budget for fiscal year 2013/2014, he is requesting authorization to finalize the purchase.

Director Ward made a motion authorizing the Fire Chief to purchase the Can-Am Maverick Max All-Terrain Vehicle. The motion was seconded by Director Olienyk and was approved by unanimous vote.

REVIEW OF THE BILLS:

MOTION: Director Ward made a motion to ratify bills paid during the past month totaling \$106,735.72 and transfers from the Money Market Account to the Checking Account also made during the past month. The motion was seconded by Director Olienyk and was approved by unanimous vote.

FINANCIAL STATEMENTS: The financial statements were provided and discussed.

FUTURE AGENDA BUSINESS: Chief Buchanan indicated that he would be in California on September 18th, and requested that the board meeting be moved to either the 11th or the 25th. It was decided that the next board meeting would be on September 11, 2013.

There being no further business to come before the board of directors, the meeting was adjourned at 6:08 p.m.

Respectfully submitted,

JANET L. HUSTON
Division Chief of Administration



Siuslaw Valley Fire and Rescue

July 29, 2013

2625 Highway 101 North
Florence, OR 97439-9702
(541) 997-3212

Firefighters of Siuslaw Valley Fire and Rescue

RE: Letter of Support

Dear Siuslaw Valley Firefighter:

At our most recent board meeting, Fire Captain Mike Spinner read and distributed a letter of support for Division Chief Sean Barrett for the position of fire chief.

First, on behalf of the Board of Directors, thank you for your interest in the selection of the next fire chief, and to those of you that signed the letter of support, we recognize your support of Sean Barrett. Because the selection of the next fire chief is so important to the Board of Directors and the community at large, we opted to utilize the services of ESCI to facilitate the hiring process. ESCI has successfully facilitated the hiring of 150 chief officers of fire districts throughout the country. You will note that Division Chief Barrett is welcome to apply for the position and proceed through the process, which includes meeting the minimum requirements set forth. Should he meet the minimum requirements and is recommended as a plausible candidate by ESCI, he would then, along with the other candidates, be tested in the form of an assessment lab and interviews. The process also includes reference checks, background checks, physical exams, and credit reports. We trust that the process set forth by ESCI will allow us to choose the right candidate for the job.

That being said, we would ask that you, regardless of the ultimate choice, be supportive of the new fire chief whoever he or she may be. It would be unfair to the new fire chief, the success of the fire district, and the entire community if the support of the firefighters is divided. Our fire district has made great strides in the last 17 years with a fire chief that came from another state and did not know the community. Yet, Chief Buchanan quickly became fully entrenched in this fire district and the community, wanting only the very best for it. This is just one of the things we will be looking for in a new fire chief. We will be looking for knowledge of and passion for the fire industry, the ability to set goals and achieve them, a 'people person', and someone who exhibits fiscal responsibility, honesty, and loyalty. We are not looking for someone who is going to come in and change everything we have strived to attain. We have built a well-equipped, well-managed and well-trained fire district. We want to find someone who will maintain what we have built.

Again, thank you for your interest in the process of finding the next fire chief. This is an exciting time for our fire district.

Sincerely,

SIUSLAW VALLEY FIRE AND RESCUE


JOHN SCOTT
Board President

Local Government Law Group ^{PC}

a member of SPEER HOYT LLC

Carolyn H. Connelly
Christy K. Monson
Ross M. Williamson*
Lauren A. Sommers
Emily Newton Jerome
J. Kenneth Jones, *Of Counsel**
Russell D. Poppe, *Of Counsel*
John A. Wolf, *Of Counsel*
*Admitted in Washington

August 5, 2013

Board of Directors
Siuslaw Valley Fire & Rescue
2625 Highway 101 North
Florence, OR 97439

Re: Attorney Hourly Rate Increase

Dear District Board:

As you likely know, we have not raised our basic hourly rates for several years. Over the years, our costs for providing you with high quality legal services continue to increase. Because of these increases, it is necessary to raise our basic hourly rate for the District by \$4 (approximately 2%) for a new Senior Attorney rate of \$226 per hour and Attorney rate of \$179 per hour. Ken's hourly rate will increase to \$238 per hour. We propose that these new rates will be effective as of September 1, 2013.

Rates for each project are shown on your billing statement. If, at any time, there is ever a question regarding billing, please promptly contact us. Billing issues should never interfere with a good attorney-client relationship.

We value our relationship with your District and look forward to continuing to work with you in the upcoming years. Thank you for allowing us to be of service.

Sincerely,

LOCAL GOVERNMENT LAW GROUP, PC



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SIUSLAW VALLEY FIRE AND RESCUE

"Protection with Pride"

Resolution No. 2013-04

Resolution Honoring Retiring Battalion Chief Harry Moore

WHEREAS, a young 26 year old Harry Moore, dressed in his Shell Oil Service Station uniform came into the Florence Fire Station and made application to become a volunteer firefighter on February 6, 1972 and was assigned badge number 8; and

WHEREAS, Harry demonstrated mechanical skills and a fire suppression leader and was elevated by Fire Chief Vern Passenger to the rank of Captain; and

WHEREAS, Harry continued to demonstrate fire suppression skills and the ability to instruct the volunteers in fire protection, and was promoted to Assistant Fire Chief and Training Officer in 1995 for the City of Florence Fire Department. After the consolidation of the city fire department and the rural fire district, Harry remained Volunteer Assistant Fire Chief for the newly created organization of Siuslaw Valley Fire and Rescue; and


WHEREAS, with the completion of the new central fire station, the Board of Directors recognized a need for a career position to focus on apparatus, building and grounds maintenance, Harry Moore was selected to become a career Senior Captain responsible for maintaining the apparatus, buildings, and grounds for the entire fire district.

WHEREAS, Battalion Chief Moore may be retiring from his career position, he has agreed to remain active in our organization as a Volunteer Battalion Chief and continue his service as a Duty Chief.

AND SO THEREFORE BE IT RESOLVED, the Board of Fire Directors of Siuslaw Valley Fire and Rescue thanks Harry for his long service to the community and wishes he and Tami health and happiness in their retirement, but also reminds him that we will see him back in the saddle as Duty Chief.

ADOPTED this 21st day of August, 2013.


John Scott, Board President


Rob Ward, Secretary/Treasurer

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John Scott, Board President

Rob Ward, Secretary/Treasurer

Monthly Incidents for Board

Alarm Date Between {07/01/2013} And {07/31/2013}

Incident	Type	Date	Location	Description
13-0000153-0	FIRE	07/01/2013	88007 Highway 101	311 Medical assist, assist EMS crew
13-0000154-0	FIRE	07/01/2013	35th Street tennis courts	561 Unauthorized burning
13-0000155-0	FIRE	07/01/2013	77 PARK VILLAGE DR	542 Animal rescue
13-0000156-0	FIRE	07/01/2013	1620 UPAS ST	5313 Smoke or odor investigation
13-0000157-0	FIRE	07/01/2013	1665 34TH ST	311 Medical assist, assist EMS crew
13-0000158-0	FIRE	07/01/2013	3511 RHODODENDRON DR	6111 Dispatched & cancelled en route, alarm
13-0000159-0	FIRE	07/02/2013	08855 Highway 126 /Florence	111 Building fire
13-0000160-0	FIRE	07/03/2013	Highway 126 @ MP 9.5 and Stagecoach	356 High-angle rescue
13-0000161-0	FIRE	07/06/2013	31 OCEAN DUNES DR	553 Public service
13-0000162-0	FIRE	07/06/2013	Siuslaw /Highway 101 river bridge	365 Watercraft rescue
13-0000163-0	FIRE	07/06/2013	MP 2 @ Highway 36	6112 Dispatched & cancelled en route, MVA
13-0000164-0	FIRE	07/07/2013	87511 TIERNAN RD	561 Unauthorized burning
13-0000165-0	FIRE	07/07/2013	3221 OAK ST	6111 Dispatched & cancelled en route, alarm
13-0000166-0	FIRE	07/07/2013	18TH ST & OAK ST	142 Brush or brush-and-grass mixture fire
13-0000167-0	FIRE	07/07/2013	Highway 101 north of 7th Street	324 Motor Vehicle Accident with no injuries
13-0000168-0	FIRE	07/08/2013	Woahink Lake 3rd Bridge off of	6113 Dispatched & cancelled en route, Med Assist
13-0000169-0	FIRE	07/08/2013	10868 E MAPLETON RD	571 Cover assignment, standby, moveup
13-0000170-0	FIRE	07/09/2013	2256 22ND ST	445 Arcing, shorted electrical equipment
13-0000171-0	FIRE	07/10/2013	Tiernan Rd North @ Highway 126	131 Passenger vehicle fire
13-0000172-0	FIRE	07/11/2013	Highway 126 @ MP 19	6112 Dispatched & cancelled en route, MVA
13-0000173-0	FIRE	07/11/2013	Saltaire Street (no address	561 Unauthorized burning
13-0000174-0	FIRE	07/11/2013	87865 TERRACE VIEW DR	561 Unauthorized burning
13-0000175-0	FIRE	07/11/2013	1ST AVE & OAK ST	500 Service Call, other
13-0000176-0	FIRE	07/11/2013	Siltcoos Lake	365 Watercraft rescue
13-0000177-0	FIRE	07/12/2013	Highway 126 @ MP 19	6112 Dispatched & cancelled en route, MVA
13-0000178-0	FIRE	07/13/2013	Goosepasture fields @ South Jetty	142 Brush or brush-and-grass mixture fire
13-0000179-0	FIRE	07/13/2013	Woahink Lake Boat Ramp	365 Watercraft rescue
13-0000180-0	FIRE	07/13/2013	South Jetty	3111 Medical assist, ATV incident
13-0000181-0	FIRE	07/14/2013	89439 SHORECREST DR	5313 Smoke or odor investigation

Monthly Incidents for Board

Alarm Date Between {07/01/2013} And {07/31/2013}

Incident	Type	Date	Location	Description
13-0000182-0	FIRE	07/16/2013	1410 SPRUCE ST	6111 Dispatched & cancelled en route, alarm
13-0000183-0	FIRE	07/16/2013	85446 GLENADA RD	561 Unauthorized burning
13-0000184-0	FIRE	07/17/2013	900 8TH ST	6111 Dispatched & cancelled en route, alarm
13-0000185-0	FIRE	07/17/2013	4325 HIGHWAY 101	143 Grass fire
13-0000186-0	FIRE	07/18/2013	Highway 126 at Rose Hill Road	324 Motor Vehicle Accident with no injuries
13-0000187-0	FIRE	07/19/2013	04535 LOOKOUT ST	154 Dumpster or other outside trash receptacle fire
13-0000188-0	FIRE	07/19/2013	1833 TAMARACK ST	142 Brush or brush-and-grass mixture fire
13-0000189-0	FIRE	07/20/2013	3321 OAK ST	743 Smoke detector activation, no fire - unintentional
13-0000190-0	FIRE	07/21/2013	91473 INDIAN CREEK RD	6112 Dispatched & cancelled en route, MVA
13-0000191-0	FIRE	07/21/2013	Highway 101 and MP 185	322 Motor vehicle accident with injuries
13-0000192-0	FIRE	07/23/2013	Highway 101 and MP 185	322 Motor vehicle accident with injuries
13-0000193-0	FIRE	07/23/2013	88331 Highway 101	561 Unauthorized burning
13-0000194-0	FIRE	07/25/2013	88940 Highway 101	160 Special outside fire, Other
13-0000195-0	FIRE	07/26/2013	4TH ST & JOSHUA LANE	6113 Dispatched & cancelled en route, Med Assist
13-0000196-0	FIRE	07/26/2013	Upper North Ford Rd. @ MP 3.5	322 Motor vehicle accident with injuries
13-0000197-0	FIRE	07/26/2013	375 9TH ST /242	7431 Smoke detector activation, no fire - Burnt food
13-0000198-0	FIRE	07/27/2013	Quince St & 6th Street south of the	142 Brush or brush-and-grass mixture fire
13-0000199-0	FIRE	07/27/2013	12190 Highway 126	122 Fire in motor home, camper, recreational vehicle
13-0000200-0	FIRE	07/28/2013	South Jetty beach access road	3111 Medical assist, ATV incident
13-0000201-0	FIRE	07/29/2013	777 KINGWOOD ST	113 Cooking fire, confined to container
13-0000202-0	FIRE	07/30/2013	12300 Highway 126	322 Motor vehicle accident with injuries
13-0000203-0	FIRE	07/30/2013	South Jetty Road, past	143 Grass fire
13-0000204-0	FIRE	07/31/2013	05359 SINGING WOODS /Rhododendron	561 Unauthorized burning

EMS Incident Cnt: 0

Fire Incident Cnt: 52

Total Incident Count 52

Siuslaw Valley Fire

Department Journal

07/01/2013 to 07/31/2013

00:00 to 24:00

Training Classes

Time	Type	Record Id	Description/Location	Staff Hrs
Mon Jul 1, 2013				
09:00	TRAIN		General Driver Training	32.00
		Station 01	Central Station	
Tue Jul 2, 2013				
09:00	TRAIN		General Driver Training	43.00
		Station 01	Property in the City	
19:00	TRAIN		Wildland Safety/Tactics and Strategies	80.00
		Station 01	Central Station	
Tue Jul 9, 2013				
09:00	TRAIN		Captain's Choice/Open Burning	8.00
		Station 01	Central Station	
00	TRAIN		Forcible Entry/Ventilation	32.00
		Station 01	Logistics	
19:00	TRAIN		Ladder Training/Exterior Fires	42.00
		Station 01	Central Station	
Thu Jul 11, 2013				
09:30	TRAIN		Ladder Truck/Aerial Training	8.00
		Station 01	School in community	
Tue Jul 16, 2013				
19:00	TRAIN		Forcible Entry/Exterior Fires	34.00
		Station 01		
19:00	TRAIN		Fire Fighter I Skills Exam/Agility Test	42.00
		Station 01	Central Station	

Siuslaw Valley Fire

Department Journal

07/01/2013 to 07/31/2013

00:00 to 24:00

Training Classes

Time	Type	Record Id	Description/Location	Staff Hrs
<hr/>				
Tue Jul 23, 2013				
<hr/>				
09:00	TRAIN		HazMat Scenarios	11.00
		Station 01	Central Station	
<hr/>				
19:00	TRAIN		Written Test/Physical Agility	52.00
		Station 01	Central Station	
<hr/>				
19:00	TRAIN		Initial Entry/Brush Fire Outside	26.00
		Station 01	Sutton Training Facility	
<hr/>				
Tue Jul 30, 2013				
<hr/>				
09:00	TRAIN		Ladder Truck/Engine Training	6.00
		Station 01	Central Station	
<hr/>				
19:00	TRAIN		Association/Business Meeting	60.00
		Station 01	Central Station	
<hr/>				
Total Entries:		14	Total Staff Hrs:	476.00

JULY 2013 DRILL (PARTICIPATION

Full Time/Part Time	07/02/13		07/09/13		07/16/13		07/23/13		07/30/13		% YTD Drills	July Drills	% YTD Drills -30		July Calls -52		% July Calls		YTD Calls-205	% YTD Calls	Last Activity
	N/A	X	N/A	X	N/A	X	N/A	X	N/A	X			N/A	X	N/A	X	N/A	X			
Barrett, S	N/A	X	N/A	X	N/A	X	N/A	X	N/A	X	N/A	N/A	13	25%	74	36%	07/27/13				
Carnahan, J	X	X	X	XX	O	O	X	O	30	100%	10	19%	42	20%	07/30/13						
Connor, S	X	X	X	XX	O	O	X	O	27	80%	15	29%	82	40%	07/28/13						
Jagoe, B	XX	XX	X	X	O	O	X	O	27	80%	8	15%	59	29%	07/23/13						
Moore, H	XX	X	X	O	O	O	X	O	27	60%	15	29%	91	44%	07/17/13						
Stober, G	XX	X	X	XX	O	O	X	O	28	80%	12	23%	53	26%	07/23/13						
Tipler, M	X	X	X	XX	XX	XX	XX	XX	27	100%	18	35%	89	43%	07/30/13						
Chaplain																					
Murphy, D	X	X	X	X	X	X	X	X	27	100%	6	12%	20	10%	07/30/13						
Support																					
Stober, A	X	X	X	X	O	O	X	O	25	80%	N/A	N/A	N/A	N/A	07/23/13						
Captains																					
Barrett, D	X	O	X	O	O	O	X	O	19	40%	5	10%	38	19%	07/16/13						
Barrett, M	X	X	X	X	O	O	X	O	28	80%	7	13%	34	17%	07/27/13						
Beck, D	X	X	O	X	O	O	X	O	23	60%	2	4%	12	6%	07/23/13						
Holden, C	X	O	X	X	X	X	X	X	20	80%	5	10%	25	12%	07/30/13						
Iabichello, L	X	X	O	X	X	X	X	X	25	80%	22	42%	97	47%	07/30/13						
Madden, T	X	X	X	X	X	X	X	X	30	100%	4	8%	15	7%	07/30/13						
Spinner, M	X	X	X	X	X	X	X	X	26	100%	22	42%	69	34%	07/30/13						
Warren, P	X	X	X	X	X	X	X	X	27	100%	15	29%	67	33%	07/30/13						
Station 1																					
Annett, D	O	X	O	X	O	O	X	O	23	40%	10	19%	61	30%	07/26/13						
Bacon, E #	O	O	O	O	O	O	X	O	0	0%	0	0%	0 #	0%	02/26/13						
Connor, R *	O	O	O	O	O	O	O	O	1*	0%	0	0%	0*	0%	06/25/13						
Dugan, B #	O	O	O	O	O	O	O	O	0	0%	0	0%	0	0%	06/25/13						
Evans, B	O	O	O	X	X	X	X	X	20	40%	6	12%	10	5%	07/30/13						
Fields, J #	O	O	O	X	O	O	X	O	1 #	20%	5	10%	5 #	10%	07/26/13						
Gray, A	X	X	O	X	X	X	X	X	22	80%	3	6%	10	5%	07/30/13						
Green, L	O	X	O	X	O	O	X	O	26	40%	26	50%	106	52%	07/23/13						
Holden, J	X	X	O	X	O	O	X	O	14	60%	1	2%	1	2%	07/23/13						
Heindel, M #	O	X	O	O	O	O	X	O	2 #	40%	24	46%	85	41%	07/30/13						
Lafatanoa, D *	O	O	O	O	O	O	O	O	1 *	0%	0	0%	0 *	0%	06/11/13						
Larson, J	X	X	X	X	X	X	X	X	24	80%	2	4%	17	8%	07/23/13						
Lemmonds, K #	X	XX	X	X	O	O	X	O	4 #	80%	15	29%	81	40%	07/27/13						
Oakley, J #	X	X	O	X	X	X	X	X	4 #	80%	9	17%	9 #	17%	07/30/13						
Orozco, K	X	X	X	X	X	X	X	X	29	80%	27	52%	79	39%	07/27/13						
Payne, T	X	O	O	O	O	O	O	O	18	20%	5	10%	33	16%	07/30/13						

