

Siuslaw Valley Fire and Rescue
2625 Highway 101 North, Florence, OR 97439

Minutes of Board Meeting – December 19, 2012

Steve Olienyk, President of the Board, called the meeting to order at 5:30 p.m.

BOARD MEMBERS PRESENT: Directors Steve Olienyk, Cindy Spinner, John Scott, and Rob Ward were in attendance. Director Lori Gates was absent.

OTHERS PRESENT: Chief John Buchanan, Division Chief Janet Huston, Division Chief Marvin Tipler, and Division Chief Sean Barrett were in attendance.

APPROVAL OF MINUTES: Director Ward made a motion to approve the minutes of the regular board meeting held on November 28, 2012. The motion was seconded by Director Scott and was approved by unanimous vote.

COMMUNICATIONS: None

PUBLIC HEARINGS: None

PUBLIC COMMENTS: None

FIRE DISTRICT INCIDENT REPORT: The report reflecting the activity during November 2012 was reviewed and various incidents were discussed.

FIRE DISTRICT TRAINING REPORT: The report reflecting training in November 2012 was reviewed.

FIRE DISTRICT PARTICIPATION REPORT: The report reflecting volunteer participation for the month of November 2012 was reviewed.

SAFETY MEETING MINUTES: None

REGULAR AGENDA:

Chief Buchanan indicated that the Oregon Minimum Wage is increasing to \$8.95 effective January 1, 2013. In an effort to comply with minimum wage laws and for simplicity, Chief Buchanan recommended that we increase the hourly rate for drills to \$10.00. You will note that we already pay \$10.00 per incident. Director Spinner declared a potential conflict with this issue and recused herself.

Director Ward made a motion to approve the recommended hourly rate of \$10.00 for firefighter drills effective January 1, 2013. The motion was seconded by Director Scott and was approved by unanimous vote.

Division Chief Huston gave a brief recap of the PERS project which is the result of the PERS audit, indicating that project was approached in two phases, the first being the reporting of all the

volunteer firefighter wages from January 1, 2005 through June 30, 2012. The contributions for that phase of the project, including interest, were \$30,214. The second phase was the reporting of Duty Chiefs' wages and part-time firefighter wages for the same period. Division Chief Huston expects the contributions for the second phase to be at least the amount of the first phase, if not more.

Chief Buchanan reported that we had another successful volunteer firefighter academy, graduating 13 firefighters, two of which still need to pass the physical agility. In addition, four Explorer Firefighters graduated.

REVIEW OF THE BILLS:

MOTION: Director Ward made a motion to ratify bills paid during the past month totaling \$129,371.12 and transfers from the Money Market Account to the Checking Account also made during the past month. The motion was seconded by Director Spinner and was approved by unanimous vote.

FINANCIAL STATEMENTS: The financial statements were provided and discussed.

FUTURE AGENDA BUSINESS: Board President Olienyk stated that the next regularly scheduled board meeting will be Wednesday, January 16, 2013 at 5:30 p.m.

There being no further regular business to come before the Board, the meeting was recessed at 5:52 p.m. at which time Chief Buchanan called for an Executive Session.

At 6:04 p.m. the regular meeting was reconvened at which time **Director Ward made a motion that we accept the job description for the Fire Chief Position Announcement as a draft as part of the preparation for entering into the recruitment process of the next fire chief and that we contract with ESCI to handle the recruitment process on our behalf. The motion was seconded by Director Scott and was approved by unanimous vote.**

The meeting was adjourned at 6:06 p.m.

Respectfully submitted,

JANET L. HUSTON
Division Chief of Administration

SVFR

Monthly Incidents

Alarm Date Between {11/01/2012} And {11/30/2012}

Incident	Type	Date	Location	Description
12-0000371-0	FIRE	11/01/2012	Highway 101 & County Line	341 Search for person on
12-0000372-0	FIRE	11/03/2012	Highway 101 & Highway 126	131 Passenger vehicle fire
12-0000373-0	FIRE	11/03/2012	1957 42ND ST	311 Medical assist, assist
12-0000374-0	FIRE	11/04/2012	375 9TH ST	6111 Dispatched & cancelled
12-0000375-0	FIRE	11/04/2012	Chapman Road and South Jetty	341 Search for person on
12-0000376-0	FIRE	11/04/2012	Grand Avenue	444 Power line down
12-0000377-0	FIRE	11/09/2012	1410 SPRUCE ST	743 Smoke detector
12-0000378-0	FIRE	11/11/2012	1085 8TH ST	114 Chimney or flue fire,
12-0000379-0	FIRE	11/11/2012	1675 15TH ST	445 Arcing, shorted
12-0000380-0	FIRE	11/16/2012	Big Creek & MP1	341 Search for person on
12-0000381-0	FIRE	11/17/2012	586 IVY ST	311 Medical assist, assist
12-0000382-0	FIRE	11/21/2012	375 9TH ST	6114 Dispatched & cancelled
12-0000383-0	FIRE	11/21/2012	1260 8TH ST	311 Medical assist, assist
12-0000384-0	FIRE	11/24/2012	375 9TH ST	6111 Dispatched & cancelled
12-0000385-0	FIRE	11/24/2012	Glenada Ridge Mitchell Loop	341 Search for person on
12-0000386-0	FIRE	11/25/2012	SAND PINES EAST BANK & KINGWOOD ST	6114 Dispatched & cancelled
12-0000387-0	FIRE	11/27/2012	1.25 miles SE of Florence	5313 Smoke or odor
12-0000388-0	FIRE	11/28/2012	Highway 126 at MP 21	6112 Dispatched & cancelled
12-0000389-0	FIRE	11/29/2012	1750 8TH ST /15	5313 Smoke or odor

Total Incident Count 19

EMS Incident Cnt: 0

Fire Incident Cnt: 19

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Department Journal

11/01/2012 to 11/30/2012

00:00 to 24:00

Training Classes

Time	Type	Record Id	Description/Location	Staff Hrs
Tue Nov 6, 2012				
09:00	TRAIN		Ladders, PPE & SCBA/RIT	12.00
		Station 01	Central Station	
19:00	TRAIN		Association/Business Meeting	70.00
		Station 01	Central Station	
19:00	TRAIN		Part 4/SCBA/PPE	0.00
		Station 01		
Tue Nov 13, 2012				
19:00	TRAIN		Vehicle Familiarization/R1/Hydrants	24.00
		Station 01	Central Station	
19:00	TRAIN		Initial Entry/Search & Rescue	34.00
		Station 01	Central Station	
Tue Nov 20, 2012				
09:00	TRAIN		General Driver Training	0.00
		Station 01	Central Station	
19:00	TRAIN		Traffic Control	54.00
		Station 01	Central Station	
Tue Nov 27, 2012				
09:00	TRAIN		Burn to Learn	14.00
		Station 01	Property outside City Limits	
19:00	TRAIN		Association/Business Meeting	78.00
		Station 01	Central Station	
20:00	TRAIN		Ladder Training/ I & II	0.00
		Station 01		
Total Entries:		10	Total Staff Hrs:	286.00

November 2012 DRILL PARTICIPATION

Full Time/Part Time	11/06/12	11/13/12	11/20/12	11/27/12	4 Nov. Drills	% Nov Drills	YTD Drills-47	% YTD Drills	Nov Calls 19	% Nov Calls	YTD Calls-335	% YTD Calls	Last Activity
Barrett, S	O	O	O	X	N/A	N/A	N/A	N/A	3	N/A	120	36%	11/27/12
Connor, S	X	O	X	X	3	75%	36	77%	4	21%	116	35%	11/28/12
Jagoe, B	X	O	O	X	2	50%	31	66%	1	5%	141	42%	11/27/12
Moore, H	X	O	X	X	3	75%	41	87%	8	42%	144	43%	11/28/12
Stober, G	X	X	X	X	4	100%	41	87%	9	50%	119	36%	11/29/12
Tipler, M	X	O	X	X	3	75%	38	81%	8	42%	115	34%	11/29/12
Battalion Chief													
Carnahan, J	X	X	X	X	4	100%	37	79%	6	32%	73	22%	11/29/12
Chaplain													
Murphy, D	X	X	X	X	4	100%	41	87%	3	16%	48	14%	11/27/12
Support													
Stober, A (4/10)	X	X	X	X	4	100%	28	60%	N/A	N/A	N/A	N/A	11/27/12
Captains													
Barrett, D	O	X	X	X	3	75%	27	57%	4	21%	64	19%	11/27/12
Barrett, M	X	X	X	X	4	100%	44	94%	3	16%	69	21%	11/29/12
Beck, D	X	X	O	X	3	75%	35	74%	0	0%	17	5%	11/27/12
Iabichello, L	X	X	X	X	4	100%	43	91%	14	74%	215	64%	11/29/12
Madden, T	X	X	O	X	3	75%	42	89%	2	11%	22	7%	11/29/12
Spinner, M	X	X	X	X	4	100%	40	85%	6	32%	130	39%	11/29/12
Warren, P	X	X	X	X	4	100%	40	85%	8	42%	111	33%	11/29/12
Station 1													
Crabtree, T *	O	O	O	O	0	0%	9*	19%	0	0%	11*	3%	10/09/12
Evans, B	X	O	O	X	2	50%	20	43%	0	0%	17	5%	11/27/12
Gray, A *	X	X	O	X	3	75%	12*	26%	1	5%	4*	1%	11/29/12
Green, M *	X	O	O	X	2	50%	11*	23%	6	32%	21*	6%	11/27/12
Holden, J	X	X	X	X	4	100%	15	32%	0	0%	2	5%	11/28/12
Heindel, M *	O	O	X	X	2	50%	18*	38%	6	32%	68*	20%	11/29/12
Lemmonds, K *	X	X	X	X	4	100%	16*	34%	3	16%	33*	10%	11/29/12

November 2012 DRILL PARTICIPATION

Payne, T	X	X	X	X	4	100%	38	81%	3	16%	147	44%	11/27/12
Reck, C	O	O	O	O	0	0%	28	60%	0	0%	95	28%	10/25/12
Reid, Sam *	X	X	X	X	4	100%	15*	32%	0	0%	1*	0%	11/27/12
Romero, C	O	X	X	X	3	75%	15	32%	0	0%	21	6%	11/27/12
Sanchez, K *	X	O	X	X	3	75%	14*	30%	3	16%	23*	7%	11/27/12
Smith, J	X	X	O	X	3	75%	20	43%	0	0%	21	6%	11/27/12
Stapleton, C	O	O	O	X	1	25%	16	34%	1	5%	22	7%	11/29/12
Teel, T	X	X	X	X	4	100%	31	66%	0	0%	45	13%	11/27/12
Zimmerman, D	X	X	X	X	4	100%	34	72%	7	37%	94	28%	11/29/12
Station 2													
Borg, A	X	X	X	X	4	100%	36	77%	2	11%	55	16%	11/29/12
Gibson, C *	X	O	O	X	2	50%	18*	38%	5	26%	61*	18%	11/28/12
Hickson, N	X	O	X	X	3	75%	29	62%	11	58%	179	53%	11/28/12
Martin, T *	X	O	X	X	3	75%	18*	38%	0	0%	14*	4%	11/27/12
Meyers, K *	X	X	X	X	4	100%	17*	36%	10	53%	53*	16%	11/29/12
Oakley, Kyle	O	O	O	O	0	0%	4	9%	0	0%	17	5%	09/25/12
Reynen, J *	O	X	O	X	2	50%	18*	38%	1	5%	37*	11%	11/27/12
Small, M	O	O	O	O	0	0%	15	32%	0	0%	25	7%	10/15/12
Snapp, T	X	O	X	X	3	75%	28	60%	0	0%	33	10%	11/27/12
Station 3													
Holden, C	X	O	O	X	2	50%	14	30%	3	16%	34	10%	11/28/12
Station 4													
Farnsworth, C	X	X	O	X	3	75%	32	68%	2	11%	26	8%	11/27/12
Myers, M	O	X	O	O	1	25%	33	70%	0	0%	0	0%	11/13/12
Station 5													
Foglio, T	X	X	O	X	3	75%	23	49%	0	0%	3	1%	11/27/12
Station 8													
Curry, S	X	X	X	X	4	100%	34	72%	1	5%	25	7%	11/27/12
Garvey, K	X	X	O	X	3	75%	33	70%	1	5%	31	9%	11/27/12

SIUSLAW VALLEY FIRE () CUE 2012 WINTER ENTRY LEVEL () REFIIGHTER ACADEMY

Date	Topic	Time	Instructor/Engineers
12/1/2012	Physical Agility/Fit Test	0800-1045	Moore/Stober
	PPE/SCBA, classroom	1100-1200	Stober
	SCBA/PPE hands on	1200-1300	Moore/Tipler
	Lunch	1300-1330	SVFR
	Orientation	1345-14:45	Chief Buchanan
	Safety/Accountability, classroom	1500-1700	Stober
OVER 18?? BRING REQUIRED DOCUMENTS AS DETAILED IN MEMO FOR 12-2			
12/2/2012	Ladders, Classroom	0800-0900	Stober
	Ladders, hands on	0900-1100	Capt. Madden
	SCBA, hands on	1100-1200	Moore/Tipler
	Lunch	1200-1230	SVFR
	Search & Rescue Classroom	1230-1400	Stober
	Building/Construction Classroom	1400-1500	Stober
	Extinguishers, classroom	1500-1600	Stober
	Forms--Janet	1600-1700	Huston
12/3/2012	SCBA, hands on	1730-1830	Moore/Stober
	Search & Rescue Hands On	1830-2000	Moore/Stober
	Forcable Entry Classroom	2000-2200	Stober
12/4/2012	SCBA, practice	1730-1830	Moore/Stober
	Fire Streams Classroom	1845-2000	Stober
	Water Supply Classroom	2015-2200	Stober
12/5/2012	SCBA Practice	1730-1830	Moore/Stober
	Hose, hands-on	1830-1915	Moore/Stober
	Fire Streams, hands-on	1930-2200	Moore/Stober
12/6/2012	SCBA Practice	1730-1800	Moore/Stober
	Water Supply	1815-1915	Moore/Stober
	Hydrants,Tender/PortaTank	1930-2200	Moore/Stober
12/7/2012	SCBA Practice	1730-1800	Moore/Stober
	Salvage/Overhaul classroom	1815-1915	Stober
	Salvage/Overhaul , hands on	1930-2200	Moore/Stober
12/8/2012	Initial Entry, hands on	0800-1100	Moore/Tipler
	Hydrants, hands on	1100-1300	Moore/Tipler
	Lunch	1300-1330	SVFR
	ICS	1330-1430	Chief Buchanan
	Fire Behavior, classroom	1430-1600	Stober
	Blood Borne Pathogens	1600-1700	Stober

SIUSLAW VALLEY FIRE (RESCUE 2012 WINTER ENTRY LEVEL FIREFIGHTER ACADEMY

12/9/2012	Skills Review, Hydrants	0800-0900	Moore/Stober
	Initial Entry & Live Fire Exercise	0900-1300	Moore/Stober
	Lunch	1300-1330	SVFR
	Final Written Test	1345-1600	Stober