

Siuslaw Valley Fire and Rescue  
2625 Highway 101 North, Florence, OR 97439

Minutes of Board Meeting - May 9, 2012

Steve Olienyk, President of the Board, called the meeting to order at 5:33 p.m.

**BOARD MEMBERS PRESENT:** Directors Steve Olienyk, Cindy Spinner, and Lori Gates were in attendance. Directors Ward and Scott were absent.

**OTHERS PRESENT:** Chief John Buchanan and Division Chief Janet Huston were in attendance.

**APPROVAL OF MINUTES:** Director Spinner made a motion to approve the minutes of the regular board meeting held on April 18, 2012. The motion was seconded by Director Gates and was approved by unanimous vote.

**COMMUNICATIONS:** None

**PUBLIC HEARINGS:** None

**PUBLIC COMMENTS:** None

**FIRE DISTRICT INCIDENT REPORT:** The report reflecting the activity during April 2012 was reviewed and various incidents were discussed.

**FIRE DISTRICT TRAINING REPORT:** The report reflecting training in April 2012 was reviewed.

**SAFETY MEETING MINUTES:** The Safety Minutes of the April 2012 meeting were reviewed and discussed.

**REGULAR AGENDA:**

Chief Buchanan reported that after we advertised the sale of the 1982 Pirsch Engine, calling for bids with a minimum of \$3,000 which would then be opened at the board meeting on May 9<sup>th</sup>, he received a call from a representative of Shutter Creek Correctional Institute requesting that we donate the engine to their agency for their fire department, as they are without an engine at this time due to a broken impeller. Chief Buchanan continued to report that because he was initially hesitant to cancel the bid process, he contacted our attorney who indicated that we are within our rights to stop the bid process and sell the engine to Shutter Creek for one dollar, with the approval of the board of directors.

Director Gates made a motion to cancel the bid process and to authorize Chief Buchanan to sell and transfer the engine to Shutter Creek Department of Corrections for one dollar. The motion was seconded by Director Spinner and was approved by unanimous vote.

Chief Buchanan reported that during a review of our firefighters' association financial process, our attorney recommended that we enter into a written agreement between the Fire District and the Firefighters' Association setting forth the financial relationship between the two entities.

Director Gates made a motion to accept the Intergovernmental Agreement establishing the Financial Relationship between Siuslaw Valley Firefighters' Association and Siuslaw Valley Fire and Rescue, and authorizing the Board President to sign the agreement on behalf of the fire district. Director Spinner seconded the motion and it was approved by unanimous vote.

**REVIEW OF THE BILLS:**

MOTION: Director Spinner made a motion to ratify bills paid during the past month totaling \$198,094.96 and transfers from the Money Market Account to the Checking Account also made during the past month. The motion was seconded by Director Gates and was approved by unanimous vote.

**FINANCIAL STATEMENTS:** The financial statements were provided.

**FUTURE AGENDA BUSINESS:** Board President Olienyk stated that the next regularly scheduled board meeting will be Wednesday, June 20, 2012 at 5:30 p.m. The Annual Budget Meeting is scheduled for Wednesday, May 30, 2012 at 7:00 p.m.

There being no further business to come before the Board, the meeting was adjourned at 6:03 p.m.

Respectfully submitted,

**JANET L. HUSTON**  
Division Chief of Administration

**Fire truck for sale.** Siuslaw Valley Fire and Rescue is selling a 1982 Pirsch fire truck, Detroit Diesel Engine 8V-71, Allison Transmission, 1250 GPM Hale Pump, and a 1000 gallon poly tank. The truck can be seen by appointment. Call 541-997-3212. All bids must be submitted to the fire district located at 2625 Hwy 101 North, Florence, OR no later than 5:00 p.m. on May 9<sup>th</sup>. Minimum bid: \$3,000.00.

*turn in sealed bid*



John Buchanan <johnbuchanan9121@gmail.com>

**surplus engine**

1 message

Ross Williamson <ross@speerhoyt.com>  
To: John Buchanan <chief@svfr.org>  
Cc: Janet Huston <janet@svfr.org>

Wed, May 2, 2012 at 10:47 AM

Chief:

You asked a question about selling your surplus engine. I understand that SVF&R decided to accept bids on the used apparatus and that to-date you have received one bid. However, you also got contacted about an opportunity to donate the engine to another agency. You wanted to know if you could cancel the disposal bidding process and instead donate the engine to the other agency.

So long as you follow your surplus property policy, there is no problem with donating the surplus engine to another agency. I also do not see a problem with canceling the current surplus bidding process. Please note, there is one caveat to canceling the current bidding process if your request for bids included wording that obligated SVF&R to take the highest bid, or obligated SVF&R to sell the engine. I suspect that your request for bid would have used wording that did not make such a promise, but if it did, then we may need to re-evaluate our options here.

In canceling the bidding process, I would get the word out that you have canceled the surplus bidding and that SVF&R is no longer accepting bids on the surplus engine.

Let me know if you have questions about this.

Ross

**Ross M. Williamson**  
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# Oregon

John A. Kitzhaber, MD, Governor

**Department of Corrections**  
Shutter Creek Correctional Institution  
95200 Shuttlers Landing Lane  
North Bend, OR 97459  
(541) 756-6666  
Fax: (541) 756-6888



Dear Chief John Buchanan,

Shutter Creek is respectfully requesting the donation of your 1982 Peter Persh fire apparatus for our fire department. Shutter Creek is a volunteer department without a funding source and currently without an apparatus due to a broken impeller.

Shutter Creek has 14 highly motivated firefighters that take their job serious and is currently working on intergovernmental agreements to help other departments in mutual aid requests. Having the opportunity to receive this fire apparatus would make our efforts possible, and further develop our department. Receiving this apparatus will upgrade our department with better and more current equipment, which will help us with further firefighter endeavors.

On the behalf of the Shutter Creek Fire Department we would be greatly honored to be able to utilize the fire apparatus, not only for the use of training but fire fighting as well. We look forward to furthering our relationship with your department, thank you once again for this opportunity, your valuable time and your consideration.

Thank You  
James T. Cunningham (Skip)  
Facilities Energy Technician 3  
Department of Corrections

**S.C.C.I Physical Plant**  
95200 Shuttlers landing lane  
North Bend, Oregon 97459  
541-751-2261

**INTERGOVERNMENTAL AGREEMENT ESTABLISHING THE FINANCIAL  
RELATIONSHIP BETWEEN SIUSLAW VALLEY FIREFIGHTERS' ASSOCIATION  
AND SIUSLAW VALLEY FIRE AND RESCUE**

**PARTIES:**

This Agreement is entered into by and between Siuslaw Valley Fire and Rescue ("District") and the Siuslaw Valley Firefighters' Association ("Association").

**RECITALS:**

- A. The District is a Special District of the State of Oregon, authorized to provide services to citizens living within its boundaries.
- B. The Association is a social group of volunteer/call reserve firefighters that are active/retired members of the District.
- C. The District recognizes that the Association is a vital aspect of being a volunteer/call reserve firefighter.
- D. By this Agreement, the parties desire to maintain a strong, financially stable firefighters' association.

**AGREEMENT:**

- A. The Association agrees to maintain separate financial accounts with a local bank and the Oregon Fire Chiefs' Association Foundation.
- B. The District agrees that funds derived from any of the following events and/or donations shall be deposited with one of the above financial organizations under the name of Siuslaw Valley Firefighters' Association:
  - 1. Individuals charitable donations
  - 2. Donations for 'Burn to Learn' control burns.
  - 3. Proceeds from charitable events.
  - 4. Association Dues
- C. The District and the Association agree that at no time will funds from each of the above entities be comingled.

D. The District recognizes that, from time to time, Fire District Career Personnel will be allowed to work on Association business during normal fire district work time.

**COUNTERPARTS:**

**SIUSLAW VALLEY FIRE AND RESCUE**

\_\_\_\_\_  
STEVE OLIENYK, BOARD PRESIDENT

\_\_\_\_\_  
Date

**SIUSLAW VALLEY FIREFIGHTERS' ASSOCIATION**

\_\_\_\_\_  
PETE WARREN, BOARD PRESIDENT

\_\_\_\_\_  
Date