

Siuslaw Valley Fire and Rescue
2625 Highway 101 North, Florence, OR 97439

Minutes of Board Meeting-October 19, 2016
Meeting Recorded and Televised

John Scott, President of the Board, called the meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT: Directors John Scott, Tony Phillips, John Carnahan, Lori Gates and Woody Woodbury all present.

OTHERS PRESENT: Chief Langborg, Division Chief Marvin Tipler, Division Chief Sean Barrett, Division Chief Julie Brown

APPROVAL OF MINUTES: Motion by Director Carnahan to approve the minutes as presented of the meeting of September 21, 2016. Director Gates seconded the motion, motion unanimously passed. Director Woodbury abstained due to his absence from the meeting on September 19, 2016.

COMMUNICATIONS: None

PUBLIC COMMENTS: None

OLD BUSINESS:

Staff Reports:

Fire Chief's report- Chief Langborg
Operations Division Chief's report -Marvin Tipler
Prevention Division Chief's report – Sean Barrett
Administration Division Chief's report – Julie Brown

MOTION TO RATIFY BILLS: Director Woodbury made a motion to ratify the bills paid and the transfers made for the previous month totaling \$18,417.58. Director Gates seconded, motion passed with Director Phillips declaring a conflict of interest.

POLICY REVIEW: Chief Langborg passed out the next policies for review.

NEW BUSINESS:

Agenda Item 1: Proposed facility use Policy

Action: Director Gates moved to approve the facility use policy with a minor change to the attached form. Director Carnahan seconded the motion. Motion passed unanimously

Agenda Item 2: Proposed Fiscal Policy

Action: Director Gates made a motion to approve the policy with the highlighted recommendations removed. Director Woodbury seconded the motion. Motion passed unanimously.

Agenda Item 3: IGA Update

October AAC Draft meeting minutes
Director Carnahan said that there will be no meeting in November to give staff time to complete some of the projects.

Additional items not on agenda:

Chief Langborg requested direction from the Board regarding the possibility of tagging on to the Ambulance billing for on roadway incidents and transportation routes for out of area visitors. He related that this has to be an ordinance.

Action: The Board gave direction to Chief Langborg to begin the process of an Ordinance and to work with WLAD and Systems Design billing service.

Agenda Item 3: Proposed Procurement Policy

Action: Director Woodbury moved to approve the policy as written, Director Gates seconded and the motion passed unanimously.

Agenda Item 3: Mutual Aid Agreement with Douglas County

Action: Director Gates moved to approve the agreement, Director Phillips seconded and the motion passed unanimously.

Regular Meeting closed at 6:30 pm

Executive Session- 6:31 pm

ORS 192.660 (2)(i)

Executive session closed at 6:50 pm

Regular meeting reopened at 6:50 pm

Director Gates moved to approve and sign the contract with the Chief for 5 years.

Director Woodbury seconded the motion.

All directors except Director Carnahan-Yes

Director Carnahan-No

Motion passed

FUTURE AGENDA BUSINESS: No items from the Board

Meeting closed in regular form by President Scott at 6:50 p.m.

Respectfully submitted,

Julie Brown

Division Chief of Administration

Recording Secretary

