

Siuslaw Valley Fire and Rescue
2625 Highway 101 North, Florence, OR 97439

Minutes of Board Meeting – July 18, 2012

Steve Olienyk, President of the Board, called the meeting to order at 5:30 p.m.

BOARD MEMBERS PRESENT: Directors Steve Olienyk, Cindy Spinner, Lori Gates, John Scott, and Rob Ward were in attendance.

OTHERS PRESENT: Chief John Buchanan, Division Chief Janet Huston, Division Chief Sean Barrett, and Division Chief Marvin Tipler were in attendance.

APPROVAL OF MINUTES: Director Scott made a motion to approve the minutes of the regular board meeting held on May 9, 2012, as corrected. The motion was seconded by Director Ward and was approved by unanimous vote.

NOMINATIONS/ELECTIONS OF OFFICERS:

Director Ward made a motion to nominate Steve Olienyk as President and Director Scott seconded the motion. Director Gates made a motion to nominate John Scott as Vice President and Director Spinner seconded the motion. Director Gates made a motion to nominate Cindy Spinner as Secretary/Treasurer and Director Ward seconded the motion. All three motions were approved by unanimous vote.

COMMUNICATIONS: Letter from Hughes Fire Equipment thanking us for allowing them to take one of our new engines to two 'Ride and Drive' events.

PUBLIC HEARINGS: None

PUBLIC COMMENTS: None

FIRE DISTRICT INCIDENT REPORT: The report reflecting the activity during June 2012 was reviewed and various incidents were discussed.

FIRE DISTRICT TRAINING REPORT: The report reflecting training in June 2012 was reviewed.

SAFETY MEETING MINUTES: None

REGULAR AGENDA:

Chief Buchanan reported that now that both of our new engines are in service, we have re-assigned the 1992 KME Engine to Station 8. The 1994 H & W International Engine has been placed into active reserve status, which means it will be used in training exercises or used as a spare in the event an engine is out of service for maintenance/servicing. Chief Buchanan further indicated that the 1988 Ford Grumman should be placed into the surplus category. It is his recommendation that we advertise and sell by sealed bid with a minimum of \$5,000 bid. Director Gates made a motion that

we surplus the 1994 Ford Grumman Engine, advertise it, and sell it by sealed bid for a minimum of \$5,000. The motion was seconded by Director Spinner and was approved by unanimous vote.

Chief Buchanan presented a list of the grants for which we have applied, with a total dollar amount of \$183,274. Should they be awarded to us, the required match would be \$10,919. See the attached list for specific items which will be purchased should the grants be awarded to us.

Chief Buchanan reported that we completed the sale of the fire engine to Shutter Creek Correctional Institute. A copy of the Bill of Sale and a copy of a thank you letter were provided, as well. In addition, we showed the Directors the large shield the inmates made, as well as the wood plaque, also made by inmates.

REVIEW OF THE BILLS:

MOTION: Director Spinner made a motion to ratify bills paid during the past month totaling \$117,295.74 and transfers from the Money Market Account to the Checking Account also made during the past month. The motion was seconded by Director Scott and was approved by unanimous vote.

FINANCIAL STATEMENTS: The financial statements were provided.

FUTURE AGENDA BUSINESS: Board President Olienyk stated that the next regularly scheduled board meeting will be Wednesday, August 15, 2012 at 5:30 p.m.

There being no further business to come before the Board, the meeting was adjourned at 5:56 p.m.

Respectfully submitted,

JANET L. HUSTON
Division Chief of Administration



June 28, 2012

Siuslaw Valley Fire & Rescue
Fire Chief John Buchanan
2625 HWY 101 North
Florence, OR 97439

Chief Buchanan,

I wanted to take a moment of your time to express my gratitude to you for allowing us to include the one of the new Pierce Saber Pumpers in both of our recent Ride and Drive events in Tacoma, Washington and Eugene, Oregon. This unit was a tremendous benefit as many of the event attendees commented on how helpful it was for this unit to be available for them.

It is this type of cooperation that contributes to helping other fire service entities in making sound decisions about their future apparatus purchases. We greatly appreciate your assistance in this endeavor. Please do not hesitate to contact us if you are ever in need of us to reciprocate this favor.

Again thank you for your assistance and we look forward to the continuation of our relationship.

Sincerely,

A handwritten signature in black ink that reads 'Rex Hughes'.

Rex Hughes
President
Hughes Fire Equipment, Inc.

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Monthly Incidents

Alarm Date Between {06/01/2012} And {06/30/2012}

Incident	Type	Date	Location	Description
12-0000165-0	FIRE	06/01/2012	04813 OCEANA DR	311 Medical assist, assist
12-0000166-0	FIRE	06/03/2012	Highway 101, M.P. 172.5	6112 Dispatched & cancelled
12-0000167-0	FIRE	06/04/2012	4701 Highway 101	324 Motor Vehicle Accident
12-0000168-0	FIRE	06/04/2012	1951 21ST ST	744 Detector activation, no
12-0000169-0	FIRE	06/04/2012	12TH ST & SPRUCE ST	6113 Dispatched & cancelled
12-0000170-0	FIRE	06/04/2012	965 7TH ST	561 Unauthorized burning
12-0000171-0	FIRE	06/05/2012	5548 WOHINK DR	311 Medical assist, assist
12-0000172-0	FIRE	06/07/2012	Highway 101 and MP 193.2	324 Motor Vehicle Accident
12-0000173-0	FIRE	06/07/2012	2151 highway 101	311 Medical assist, assist
12-0000174-0	FIRE	06/08/2012	2 miles south of South Jetty on	5511 Tsunami Debris
12-0000175-0	FIRE	06/08/2012	Highway 101 North, 58 Road Horsecreek	322 Motor vehicle accident
12-0000176-0	FIRE	06/10/2012	Highway 126, 1 mile east of tunnel	6112 Dispatched & cancelled
12-0000177-0	FIRE	06/11/2012	109 OCEAN VIEW DR	321 EMS call, excluding
12-0000178-0	FIRE	06/12/2012	1600 RHODODENDRON DR	6114 Dispatched & cancelled
12-0000179-0	FIRE	06/13/2012	1601-640 RHODODENDRON DR	111 Building fire
12-0000180-0	FIRE	06/14/2012	05483 HERMAN CAPE RD	311 Medical assist, assist
0000181-0	FIRE	06/15/2012	Siltcoos Road close to Driftwood	6112 Dispatched & cancelled
12-0000182-0	FIRE	06/16/2012	2080 WILLOW LOOP	733 Smoke detector
12-0000183-0	FIRE	06/16/2012	Highway 101 & 21ST ST	6112 Dispatched & cancelled
12-0000184-0	FIRE	06/16/2012	Highway 126 and MP 8	6112 Dispatched & cancelled
12-0000185-0	FIRE	06/17/2012	Highway 101 and MP 178	324 Motor Vehicle Accident
12-0000186-0	FIRE	06/19/2012	2221 OAK ST	745 Alarm system activation,
12-0000187-0	FIRE	06/20/2012	North Fork Road and MP 16	324 Motor Vehicle Accident
12-0000188-0	FIRE	06/22/2012	Highway 126 & QUINCE ST	324 Motor Vehicle Accident
12-0000189-0	FIRE	06/22/2012	LIMPIT LANE & WOODMERE E	3111 Medical assist, ATV
12-0000190-0	FIRE	06/25/2012	5010 SOUTH JETTY RD /Space 18	311 Medical assist, assist
12-0000191-0	FIRE	06/26/2012	Highway 126 & Cushman	6113 Dispatched & cancelled
12-0000192-0	FIRE	06/26/2012	85165 Highway 101	5313 Smoke or odor
12-0000193-0	FIRE	06/26/2012	1963 17TH ST	6311 Legal cooking/warming
12-0000194-0	FIRE	06/29/2012	718 QUANAGH CT	134 Water vehicle fire
12-0000195-0	FIRE	06/29/2012	Highway 101 & MP 186.2	324 Motor Vehicle Accident
12-0000196-0	FIRE	06/29/2012	3 WILDWINDS ST	311 Medical assist, assist
12-0000197-0	FIRE	06/29/2012	87772 TERRACE VIEW DR	6113 Dispatched & cancelled

EMS Incident Cnt: 0

Total Incident Count 33

Fire Incident Cnt: 33

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Department Journal

06/01/2012 to 06/30/2012

00:00 to 24:00

Training Classes

Time	Type	Record Id	Description/Location	Staff Hrs
Sat Jun 2, 2012				
08:00	TRAIN		Entry Level Firefighter Academy Central Station	38.00
		Station 01		
Sun Jun 3, 2012				
08:00	TRAIN		Entry Level Firefighter Academy Central Station	44.00
Mon Jun 4, 2012				
17:30	TRAIN		Entry Level Firefighter Academy Central Station	40.00
		Station 01		
Tue Jun 5, 2012				
09:00	TRAIN		Search and Rescue Central Station	18.00
		Station 01		
17:30	TRAIN		Firefighter Academy Central Station	0.00
		Station 01		
19:00	TRAIN		Traffic Control Old Town Station	34.00
		Station 01		
19:00	TRAIN		Initial Attack Sutton Station	24.00
		Station 01		
Wed Jun 6, 2012				
17:30	TRAIN		Entry Level Firefighter Academy Central Station	46.00
		Station 01		
Thu Jun 7, 2012				
17:30	TRAIN		Entry Level Firefighter Academy Central Station	40.00
		Station 01		

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Department Journal

06/01/2012 to 06/30/2012

00:00 to 24:00

Training Classes

Time	Type	Record Id	Description/Location	Staff Hrs
Fri Jun 8, 2012				
14:30	TRAIN		Entry Level Firefighter Academy	6.00
	Station 01		Central Station	
17:30	TRAIN		Entry Level Firefighter Academy	24.00
	Station 01		Middle School	
Sat Jun 9, 2012				
08:00	TRAIN		Entry Level Firefighter Academy	38.00
	Station 01		Central Station	
Sun Jun 10, 2012				
	TRAIN		Entry Level Firefighter Academy	40.00
	Station 01		Central Station	
Tue Jun 12, 2012				
09:00	TRAIN		Search and Rescue	12.00
	Station 01		Sutton Station	
13:00	TRAIN		Boat Training	8.00
	Station 01		Siuslaw River	
18:00	TRAIN		Burn to Learn	36.00
	Station 01		Property outside City Limits	
19:00	TRAIN		Progressive Hose Lays	40.00
	Station 01		Central Station	
Tue Jun 19, 2012				
09:00	TRAIN	ACADEMY	Makeup Drill	12.00
	Station 01		Sutton Station	
09:00	TRAIN		Makeup Drill	8.00
	Station 01		Middle School	

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Department Journal

06/01/2012 to 06/30/2012

00:00 to 24:00

Training Classes

Time	Type	Record Id	Description/Location	Staff Hrs
Tue Jun 19, 2012				
19:00	TRAIN		Weekly Training Drill	76.00
	Station 01		Middle School	
Sat Jun 23, 2012				
08:00	TRAIN	Part 1	Pumper Operator	0.00
	Station 01		Central Station	
Sun Jun 24, 2012				
08:00	TRAIN	Part II	Pumper Operator	0.00
	Station 01			
Mon Jun 26, 2012				
09:00	TRAIN		Maintenance and Inventory	12.00
	Station 01		Logistics	
18:00	TRAIN		Association/Business Meeting	84.00
	Station 01		Central Station	
Wed Jun 27, 2012				
18:00	TRAIN		Officer Development	32.00
	Station 01		Central Station	
Total Entries:		25	Total Staff Hrs:	712.00

2012 Grant Requests, as of July 18, 2012.

1. *FEMA Aid to Firefighters Grants:*

Fire Hose Replacement	\$	93,395
Nozzles	\$	33,620
Adapters	\$	11,550
Traffic Control Devices	\$	4,230
Automatic Defibrillator	\$	16,800
Total.....	\$	159,595
Our grant expense	\$	7,979

2. *FEMA Fire Prevention and Safety Grant*

Animated Robot Fire Engine for fire prevention education, lock boxes, and fire investigation equipment		
Total.....	\$	17,770
Our grant expense	\$	885

3. *Special Districts Association of Oregon Safety Grant*

Safety Vests	\$	2,675
Traffic Cones	\$	1,766
Traffic Stop Signs	\$	1,466
Total.....	\$	5,909
Our grant expense	\$	2,055

BILL OF SALE

Estimated Value: \$4,500.00

FOR THE SUM OF ONE DOLLAR (\$1.00) AND OTHER VALUABLE CONSIDERATION, receipt of which is herein acknowledged, Siuslaw Valley Fire and Rescue ("Seller") does hereby grant, bargain, and sell to the Oregon State Department of Corrections ("Buyer") all of Seller's right, title, and interest in and to the 1982 Peter Pirsch Pumper, VIN #1P9CPC887CK004002 ("Apparatus").

Seller makes no warranties or representations with respect to the Apparatus. Buyer acknowledges and agrees that Buyer has had the opportunity to inspect the Apparatus and now accepts the Apparatus AS IS, WHERE IS, in its present condition, including all defects and with all faults. Buyer further acknowledges and agrees that Seller has made no warranties of merchantability or fitness for a particular purpose with respect to the Apparatus.

Buyer acknowledges that the Apparatus has previously been used for firefighting or ancillary activities by Seller and that the Apparatus is not represented to meet any code, OR-OSHA, or other requirements, nor is the Apparatus represented as continuing to have any suitability for firefighting purposes.

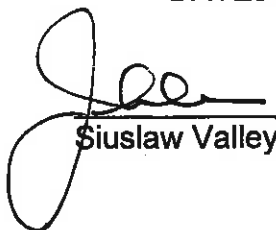
Buyer acknowledges that Buyer is not relying upon any representation made by Seller relating to the Apparatus or its suitability for any purpose for which Buyer may intend.

Buyer hereby assumes the responsibility to independently verify that the Apparatus is fit for the purposes for which Buyer intends to use the Apparatus.

Buyer hereby releases and agrees to hold Seller harmless from any and all claims, including reasonable attorney's fees, which may arise as a result of Buyer's use of the Apparatus.

Seller will execute and give to Buyer such other documents and perform such other acts as Buyer may reasonably request to accomplish the purposes of this Bill of Sale.

DATED this 27th day of June, 2012.



Joe, Fire Chief
Siuslaw Valley Fire and Rescue



Shutter Creek Correctional Institution
Oregon State Department of Corrections



Oregon

John A. Kitzhaber, MD, Governor

Department of Corrections
Shutter Creek Correctional Institution
95200 Shutter's Landing Lane
North Bend, OR 97459
(541) 756-6666
Fax: (541) 756-6888



Chief John Buchanan
2625 Hwy 101
Florence, Oregon 97439
541-997-3212

May 30, 2012

Dear Chief John Buchanan and the Siuslaw Valley Fire Department,

The Shutter Creek Fire Department would like to offer our most sincere gratitude.

The Shutter Creek Fire Department was in need of an important piece of equipment and your department generously provided a fire apparatus to us. This apparatus came at a crucial time for our department as we are looking at expanding our services to the public.

With your donation, we are now in reach of that goal, and with time, determination, and hard work we can serve the community as your department has been doing in a thoughtful and noble way.

Our Department would be grateful for any opportunity to help repay your kindness with our services whenever called upon. We are eager to build a relationship and connection with your department. We are inspired with your compassion and the desire for helping others as we share the same purpose.

The Shutter Creek Fire Department wants to send our utmost appreciation to your entire Department. Please accept our heartfelt thanks and admiration of your department, and please convey to your department how much we appreciate the donation and your commitment to the community.

On the behalf of the Shutter Creek Fire Department:

Skip Cunningham, Adam Crawford, David Gray, Kyle Cotton, Brandon Frazier, Billy Godwin, Robert Martinez, Matthew Little, Michael Louche, Troy Orcutt, Jerome Perdue, Christopher Tackett, Anthony Turby, and Nick Varnum.

We all thank you very much!

James T. Cunningham (Skip)
Shutter Creek Fire Department
92500 Shutter's Landing Lane
North Bend, Oregon 97526
541-751-2261

