

Siuslaw Valley Fire and Rescue

2625 Highway 101 North, Florence, OR 97439

Minutes of Board Meeting-September 21, 2016 Meeting Recorded and Televised

John Scott, President of the Board, called the meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT: Directors John Scott, Tony Phillips, John Carnahan, Lori Gates all present. Director Woodbury absent.

OTHERS PRESENT: Chief Langborg, Division Chief Marvin Tipler, Division Chief Sean Barrett, Division Chief Julie Brown

APPROVAL OF MINUTES: Motion by Director Gates to approve the minutes as presented of the meeting of August 17, 2016. Director Phillips seconded the motion, motion unanimously passed.

COMMUNICATIONS: None

PUBLIC COMMENTS: None

OLD BUSINESS:

Staff Reports:

Fire Chief's report- Chief Langborg
Operations Division Chief's report -Marvin Tipler
Prevention Division Chief's report – Sean Barrett
Administration Division Chief's report–Julie Brown

MOTION TO RATIFY BILLS: Director Carnahan made a motion to ratify the bills paid and the transfers made for the previous month totaling \$141,692.07. Director Gates seconded, motion passed with Director Phillips declaring a conflict of interest.

POLICY REVIEW: Chief Langborg passed out the next policies for review.

ADMINISTRATIVE IGA- Chief Langborg provided an update as to the current status. Director Carnahan provided a few additional comments from the AAC.

NEW BUSINESS:

Agenda Item 1: SDAO Best practices list- Presented for review by Board

Agenda Item 2: Volunteer Recruitment and Retention Officer draft job description was presented
Chief Langborg gave an overview of the SAFER grant that the district received to fund this position.

Action: Director Gates made a motion to approve the job description. Director Phillips seconded the motion. Motion passed unanimously.

Agenda Item 3: Payroll Policy
Consensus from the board that the policy looks good

Additional items not on agenda:

Chief Langborg requested direction from the Board regarding the possibility of tagging on to the Ambulance billing for on roadway incidents and transportation routes for out of area visitors. He related that this has to be an ordinance.

Action: The Board gave direction to Chief Langborg to begin the process of an Ordinance and to work with WLAD and Systems Design billing service.

FUTURE AGENDA BUSINESS: No items from the Board

Meeting closed in regular form by President Scott at 6:50 p.m.

Respectfully submitted,
Julie Brown
Division Chief of Administration
Recording Secretary

Recorded meeting available on SVFR website at www.svfr.org