

Siuslaw Valley Fire and Rescue  
2625 Highway 101 North, Florence, OR 97439

Minutes of Board Meeting – July 15, 2015

John Scott, President of the Board, called the meeting to order at 5:30 p.m.

**BOARD MEMBERS PRESENT:** Directors John Scott, Lori Gates, Tony Phillips, Woody Woodbury, John Carnahan

**OTHERS PRESENT:** Chief Langborg, Julie Brown, Division Chief Marvin Tipler and Fire Marshal Sean Barrett

**New Board members, John Carnahan, Woody Woodbury and Tony Phillips were sworn in.**

**The Board recognized Tyler Marler and Jeff Larson for receiving their EMT Certifications.**

**Election of new Board officers:**

Board President: Director Phillips nominated John Carnahan

Director Gates seconded- motion passed unanimously

Board Vice President: Director Scott nominated Lori Gates

Director Phillips seconded-motion passed unanimously

Board Secretary: Director Woodbury nominated Tony Phillips

Director Scott seconded-motion passed unanimously

**APPROVAL OF MINUTES: *Director Gates made a motion to table the approval of the minutes from the June 17<sup>th</sup> meeting that were missing from the board packet. Motion was seconded by Director Woodbury and unanimously passed.***

**COMMUNICATIONS:** None

**PUBLIC COMMENTS:** None

**Board President Carnahan read a motion to “Move that James C. Langborg be removed from the position of Fire Chief of Siuslaw Valley Fire and Rescue immediately and placed on paid leave until July 31, 2015, at which time employment with Siuslaw Valley Fire and Rescue will be terminated pursuant to Section 7B of his employment contract.”**

**Director Woodbury requested the Board go in to executive session, President Carnahan said we would go in to executive session.**

**Chief’s report:**

Chief Langborg provided his Chief’s report, commenting on response data and volunteer activity. Chief Langborg gave an update on the current progress of the Strategic Plan, which is underway and said that we were in the process of placing the signage in the stations. Chief Langborg reported on the progress being made in the EOP plan and the upcoming Alice training for District staff, Board of Directors and other community partners on September 25, 2015. Chief Langborg also reported that we have five applications for the position of Training/Volunteer Coordinator, one

candidate has withdrawn and the assessment center will be on the 16<sup>th</sup> of July for the remaining candidates.

**Staff Reports:**

Release of LOSAP funds to Oakley family

Resolution No. 11

Director Gates moved to release the LOSAP funds and sign the resolution.

Director Woodbury seconded-**motion passed unanimously**

**Review of Bills:**

Director Gates moved to ratify the bills and corresponding transfers, Director Scott seconded-**motion passed unanimously.**

**Open Executive session at 6:10 pm ORS 192.660 (2)(b)**

**Closed at 6:40pm**

**Reopen regular session at 6:41 pm**

**Director Carnahan moves that James C. Langborg be removed immediately there was no second. Motion dies.**

**Motion from Director Scott to put the Chief on six months' probation to determine what the actual issues are, if there are any.**

**Director Woodbury seconded, no further discussion a roll call vote was taken.**

Director Carnahan-No

Director Gates-No

Director Scott-Yes

Director Phillips-No

Director Woodbury-Yes

**Motion does not pass.**

**Director Gates moves to (read same motion that Director Carnahan read above)**

**Director Carnahan seconded, roll call vote taken.**

Director Carnahan-Yes

Director Gates-Yes

Director Scott-No

Director Phillips-Yes

Director Woodbury-No

**Motion passed**

**President Carnahan read the notice of termination**

Chief Langborg left the meeting.

Finance/HR manager Julie Brown said that they need to let us know who is going to be interim Chief.

President Carnahan stated that John Buchanan has offered to come back as interim Chief and can be here as soon as the 19<sup>th</sup>, if the Board so chooses.

**Director Gates moved to contact John Buchanan to be acting Chief. Director Phillips seconded motion passed unanimously.**

**REVIEW OF THE BILLS:**

**MOTION: Director Gates made a motion to ratify bills paid during the past month in the amount of \$93,409.17 and transfers from the Money Market Account to the Checking Account also made during the past month. The motion was seconded by Director Scott and was approved by unanimous vote.**

**FINANCIAL STATEMENTS:** The financial statements were provided.

**FUTURE AGENDA BUSINESS:** Board President Carnahan stated that our next regularly scheduled board meeting will be held on Wednesday, August 19, 2015 at 6:00 p.m.

There was discussion on changing the time of the Board Meetings to 6:00 pm instead of 5:30 pm, no one seemed opposed so Director Gates moved to change the time of the meetings to 6:00 pm, Director Scott seconded-motion passed unanimously.

Meeting adjourned at 6:59 pm

Respectfully submitted,  
Julie Brown Finance/Human Resources Manager  
Recording Secretary