

**Siuslaw Valley Fire and Rescue**  
2625 Highway 101 North, Florence, OR 97439

**Minutes of Board Meeting – November 18, 2015**

John Scott, President of the Board, called the meeting to order at 6:00 p.m.

**BOARD MEMBERS PRESENT:** Directors John Scott, Woody Woodbury and Tony Phillips all present. Director Gates absent and Director Carnahan was on the phone for the meeting.

**OTHERS PRESENT:** Chief Langborg, Julie Brown Finance/HR Manager, Division Chief Marvin Tipler and Fire Marshal Sean Barrett

**APPROVAL OF MINUTES:** Director Phillips made a motion to approve the minutes as read, of the regular board meeting held on October 21, 2015. The motion was seconded by Director Woodbury and was approved by unanimous vote.

**COMMUNICATIONS:** None

**PUBLIC COMMENTS:** None

**OLD BUSINESS:** Signing of Resolution No 2014-14 for the purchase of Duty Rig approved on October 21, 2015

**CHIEF'S REPORT:**

Chief Langborg provided his Chief's Report. During the review of the information provided in the report, Chief Langborg commented about response data.

In addition to his report in the Board packet he provided the following:

The Chief made comment that the number of calls has dropped down from previous month but it has been a busy past couple of days. Additionally the call volume is up from September.

We have had some ugly calls this past week one in particular which impacted the school and apartment complex residents. The chaplain did a fantastic job on the call.

Discussion regarding the sprinklers for the building, this will be discussed at a later date.

Chief Langborg reported on the progress of the Burn Permit process. Director Woodbury commented that it is nice that there is no fee for the process.

Chief Langborg stated that the Fire Corp have been doing numerous address sign installations and doing a great job. Director Phillips asked what the Fire Corp is and Chief Langborg explained that we have 2 photographers, 3 prevention and 1 radio member. Hopefully this program will be expanded in the future.

**STAFF REPORTS:**

The IGA was presented and signed for the shared Finance/HR job position. The IGA was previously approved at the October 21, 2015 meeting upon presentation of the final IGA.

Training/Volunteer Coordinator extension of hours which increases the hours for the position by 10 per week. After review of the attached Staff report and information Director Phillips made a motion to increase the hours. Director Woodbury seconded the motion, which passed unanimously.

**REVIEW OF THE BILLS:**

**MOTION: Director Carnahan made a motion to ratify bills paid during the past month in the amount of \$106,803.24 and transfers from the Money Market Account to the Checking Account also made during the past month. The motion was seconded by Director Woodbury and motion passed unanimously.**

**FINANCIAL STATEMENTS:** The financial statements were provided, with no questions from the board.

**FUTURE AGENDA BUSINESS:** The next regularly scheduled board meeting will be held on Wednesday, November 18, 2015 at 6:00 p.m.

**EXECUTIVE SESSION: None**

**Meeting closed at 6:30 pm**

Respectfully submitted,

**Julie Brown**

Finance/Human Resources Manager

Recording Secretary