

**Siuslaw Valley Fire and Rescue**  
2625 Highway 101 North, Florence, OR 97439

**Minutes of Board Meeting-January 17, 2018**  
**Meeting Recorded and Televised**

Ron Green President of the Board, called the meeting to order at 6:00 p.m.

**BOARD MEMBERS PRESENT:** Directors Tony Phillips, John Carnahan, Ron Green, Ned Hickson and Woody Woodbury, all present.

**OTHERS PRESENT:** Chief Langborg, Jim Dickerson, Ross Schultz and Administrative Assistants Mary Dimon and Holly Lais.

**APPROVAL OF MINUTES:** Director Carnahan- Motion to approve the minutes of December 20,2017  
Director Woodbury- seconded the motion  
Motion- passed unanimously.

**PUBLIC COMMENTS:** None

**NEW BUSINESS:**

Chris Mahr will reschedule for next Month to go over the Audit.

Holly Lais gave a brief Presentation on the OnBoard software we will re visit this when all the Director's IPAD's are updated with the OnBoard software.

Director Carnahan made a motion to approve the Fire Prevention Job Description Director Hickson seconded the motion. Motion- passed unanimously.

**OLD BUSINESS:**

**Staff Reports:**

Chief/Directors report- Chief Langborg gave Report.

Chief/Director Langborg recommended to the Directors to have a Directors presence during the upcoming Union Negotiations. Director Woodbury and Director Hickson volunteered to be present during the negotiation period.

Operations Division Chief's report- Jim Dickerson gave Report.

Financial Statements for December 2017 were given by Ross Schultz.

**MOTION TO RATIFY BILLS:** Director Carnahan made a motion to ratify the bills paid and the transfers made for the previous month totaling \$276,288.03 Director Hickson seconded, motion passed unanimously with Director Phillips declaring a conflict.

**POLICY REVIEW:** None

**COMMUNICATIONS:** None

**DISCUSSION BY THE BOARD ON ITEMS NOT ON THE AGENDA:**

**FUTURE AGENDA BUSINESS:** The next regularly scheduled board meeting will be held Wednesday February 21, 2018 at 6:00 pm.

Meeting closed in regular form by President Green at 6:47 pm.

Respectfully submitted,  
Mary Dimon  
Recording Secretary

Recorded meeting available on SVFR website at [www.svfr.org](http://www.svfr.org)

**Siuslaw Valley Fire and Rescue**  
2625 Highway 101 North, Florence, OR 97439

**Minutes of Board Meeting-February 21, 2018**  
**Meeting Recorded and Televised**

Ron Green President of the Board, called the meeting to order at 6:00 p.m.

**BOARD MEMBERS PRESENT:** Directors Tony Phillips, John Carnahan, Ron Green, and Ned Hickson, all present. Woody Woodbury was not present

**OTHERS PRESENT:** Chief Langborg, Jim Dickerson, Ross Schultz and Administrative Assistants Mary Dimon and Holly Lais.

**APPROVAL OF MINUTES:** Director Ned Hickson- Motion to approve the minutes of January 18,2017  
Director John Carnahan- seconded the motion  
Motion- passed unanimously.

**PUBLIC COMMENTS:** None

**NEW BUSINESS:**

Director Hickson made a motion to approve the Resolution for the VEBA Program Director Carnahan seconded the motion. Motion- passed unanimously and signed.

Director Green discussed The Administration Employee Salary Survey for 3 positions to be surveyed by HR Answers at, Director Hickson made a motion to go forward with the survey, Director Phillips seconded the motion. Motion passed unanimously.

Ron Green made a motion to elect Jim Langborg as the Budget Officer for the 2018/2019 Fiscal year John Carnahan seconded the motion. Motion passed unanimously.

Jim Langborg recommended Bob Forsythe as a new Budget Committee Member, John Carnahan recommended Marvin Tipler. The group discussed having interviews with each of the recommended candidates, motion was not passed to appoint Bob Forsythe. Motion was tabled until next months meeting the directors will meet before the March Meeting for these interviews.

**OLD BUSINESS:**

**Staff Reports:**

Chief/Directors report- Chief Langborg gave Report.

Operations Division Chief's report- Jim Dickerson gave Report.

Jim Dickerson asked the Directors for an expenditure approval in the amount of \$14,283.99 for engine 7 repairs. John Carnahan made a motion to approve the expenditure, Tony Phillip seconded the motion. Motion was approved unanimously.

Financial Statements for January 2018 were given by Ross Schultz.

He also updated the Directors on the phone system being installed Tuesday Feb. 27 and the ADP software will be in place for the April 2<sup>nd</sup> payroll run.

**MOTION TO RATIFY BILLS:** Director Carnahan made a motion to ratify the bills paid and the transfers made for the previous month totaling \$169,796.34 Director Hickson seconded, motion passed unanimously.

**POLICY REVIEW:** None

**COMMUNICATIONS:** None

**DISCUSSION BY THE BOARD ON ITEMS NOT ON THE AGENDA:**

**FUTURE AGENDA BUSINESS:** The next regularly scheduled board meeting will be held Wednesday March 21, 2018 at 6:00 pm.

President Green adjourned the regular board meeting at 6:55 pm. And then went into executive session (ORS 192.660 Article A)

Meeting resumed at 7:43 p.m. and then adjourned officially at 7:46 p.m.

Respectfully submitted,  
Mary Dimon  
Recording Secretary

Recorded meeting available on SVFR website at [www.svfr.org](http://www.svfr.org)

**Siuslaw Valley Fire and Rescue**  
2625 Highway 101 North, Florence, OR 97439

**Minutes of Board Meeting-March 21, 2018**  
**Meeting Recorded and Televised**

Ron Green President of the Board, called the meeting to order at 6:01 p.m.

**BOARD MEMBERS PRESENT:** Directors Tony Phillips, John Carnahan, Ron Green, Ned Hickson and Woody Woodbury, all present.

**OTHERS PRESENT:** Chief Langborg, Jim Dickerson, Dina McClure and Mary Dimon.

**APPROVAL OF MINUTES:** Director Carnahan- Motion to approve the minutes of February 21, 2018  
Director Hickson- seconded the motion  
Motion- passed unanimously.

**PUBLIC COMMENTS:** None

**NEW BUSINESS:**

FURA Update Given by John Scott

Chris Mahr presented the Audit Report: The Audit Report was handed out and is also available on our SVFR website.

**Financial Review:** Given by Dina McClure

**MOTION TO RATIFY BILLS:** Director Woodbury made a motion to ratify the bills paid and the transfers made for the previous month totaling \$220,629.23 Director Carnahan seconded, motion passed unanimously with Director Phillips declaring a conflict.

**OLD BUSINESS:**

Policy Committee update and proposed policy review given by Chief Langborg.  
Director Carnahan made a motion to table the Board policy approval until next month's meeting  
Director Hickson seconded, motion passed unanimously.

**Staff Reports:**

Chief/Directors report- Chief Langborg gave Report.

Operations Division Chief's report- Jim Dickerson gave Report.

**NEW BUSINESS:**

Budget Committee Interviews were done by written response from the two candidates, due to one of the candidates not going to be present at this month's board meeting. Director Carnahan made a motion to appoint Marvin Tipler to the Budget Committee, Director Hickson seconded the motion was then passed with a 3 to 2 vote Director's Green and Woodbury being opposed.

**DISCUSSION BY THE BOARD ON ITEMS NOT ON THE AGENDA:** Tony Phillips stated he would not be present and the Next meeting.

**FUTURE AGENDA BUSINESS:** The next regularly scheduled board meeting will be held Wednesday April 18, 2018 at 6:00 pm.

Meeting closed in regular form by President Green at 7:30 pm.

Respectfully submitted,  
Mary Dimon  
Recording Secretary

Recorded meeting available on SVFR website at [www.svfr.org](http://www.svfr.org)

**Siuslaw Valley Fire and Rescue**  
2625 Highway 101 North, Florence, OR 97439

**Minutes of Board Meeting-April 18, 2018**  
**Meeting Recorded and Televised**

Ron Green President of the Board, called the meeting to order at 6:02 p.m.

**BOARD MEMBERS PRESENT:** Director's, John Carnahan, Ron Green, Ned Hickson present, Director's Tony Phillips and Woody Woodbury, not present.

**OTHERS PRESENT:** Chief Langborg, Jim Dickerson, Dina McClure and Mary Dimon.

**APPROVAL OF MINUTES:** Director Hickson- Motion to approve the minutes of March 21, 2018  
Director Carnahan- seconded the motion  
Motion- passed unanimously.

**PUBLIC COMMENTS:** None

**Financial Review:** Given by Dina McClure

**MOTION TO RATIFY BILLS:** Director Green made a motion to ratify the bills paid and the transfers made for the previous month totaling \$140,128.75 Director Hickson seconded, motion passed unanimously.

**OLD BUSINESS:**

Board Responsibility Policy given by Chief Langborg.

**Director Hickson made a motion to approve the Board Responsibility Policy as presented and revised, Director Green seconded, motion passed unanimously.**

**Staff Reports:**

Chief/Directors report- Chief Langborg gave Report.

Operations Division Chief's report- Jim Dickerson gave Report. Jim Dickerson asked for an approval for the purchase of 10 sets of turnouts, through the Safer Grant.

**Director Carnahan made a motion to approve the Safer Grant purchase of 10 sets of turnouts, Director Hickson seconded, motion passed unanimously.**

Office Manager's Report- Dina McClure gave Report. Director Green noted a conflict of interest for reviewing and initialing the financials monthly, due to Director Greens employment with OPB. Director Green has asked Director Hickson to review and initial the financials in the future months.

**NEW BUSINESS:**

Chief gave a Strategic Plan update, asked the Board for approval to go forward.

**Director Green made a motion to go forward with the Strategic Plan, Director Hickson seconded, the motion was then passed with a 2 to 1 vote Director Carnahan being opposed.**

Salary Survey Results presented by Director Green. Director Green suggests that during the budget process the SVFR Director's go over the salary survey results with the WLAD Director's. Director Green will arrange this with Mike Webb.

**DISCUSSION BY THE BOARD ON ITEMS NOT ON THE AGENDA:** None

**FUTURE AGENDA BUSINESS:** The next regularly scheduled board meeting will be held Wednesday May 16, 2018 at 6:00 pm.

Meeting closed in regular form by President Green at 6:53 pm. Then entered into Executive session under ORS 192.660 (2) to conduct deliberations with persons designated to carry on labor negotiations.

Respectfully submitted,  
Mary Dimon  
Recording Secretary

Recorded meeting available on SVFR website at [www.svfr.org](http://www.svfr.org)



**Siuslaw Valley Fire and Rescue**  
2625 Highway 101 North, Florence, OR 97439

**Minutes of Board Meeting-May 16, 2018**  
**Meeting Recorded and Televised**

Ron Green President of the Board, called the meeting to order at 7:00 p.m.

**BOARD MEMBERS PRESENT:** Director's, John Carnahan, Ron Green, Tony Phillips and Woody Woodbury were present Director Ned Hickson was not present.

**OTHERS PRESENT:** Chief Langborg, Jim Dickerson, Dina McClure and Mary Dimon.

**APPROVAL OF MINUTES:** Director Carnahan- Motion to approve the minutes of April 18, 2018  
Director Green- seconded the motion  
Motion- passed unanimously.

**PUBLIC COMMENTS:** None

**Financial Review:** Given by Dina McClure

**MOTION TO RATIFY BILLS:** Director Woodbury made a motion to ratify the bills paid and the transfers made for the previous month totaling \$251,270.83 Director Carnahan seconded, motion passed unanimously.

**OLD BUSINESS:**

Presented by Chief Langborg Board Responsibility Policy.

**Director Phillips made a motion to approve the Board Responsibility Policy for calling a special meeting as presented, Director Woodbury seconded, motion passed unanimously.**

**Staff Reports:**

**Chief/Directors report-** Chief Langborg gave Report and updated the group on the Seismic Grant, the Seismic Grant should be wrapped up by years end and we have put in for the reimbursements for the Seismic Grant and the Safer Grant. Chief is working on a process to keep track of the Grant expenses and reimbursements.

**Operations Division Chief's report-** Jim Dickerson gave Report. Jim Dickerson asked for an approval for the purchase of new pagers presented the group with a quote.

**Director Carnahan made a motion to approve the purchase of 20 G-1 voice pagers, Director Green seconded, motion passed unanimously.**

**Office Manager's Report-** Dina McClure reported to the group that we had a successful payroll with ADP and will be moving forward with the June 5<sup>th</sup> payroll. We are working hard and putting effort into the Budget. Chris Mahr will help with journal entries. Dina is working on renewals and also looking into getting some PERS training.

**NEW BUSINESS:**

**Resolution No. 2018-02 Appropriations Transfer:**

**Director Phillips made a motion to approve Resolution No. 2018-02 Appropriations Transfer, Director Woodbury seconded, the motion was then passed Unanimously.**

**Wages Increase:** Director Carnahan suggested that the wage increase be done in a step process. No motion was made to approve.

**Personnel Policies:**

**Director Carnahan made a motion to approve the Personnel Policies, Director Woodbury seconded, motion passed unanimously.**

Salary Survey Results presented by Director Green. Director Green suggests that during the budget process the SVFR Director's go over the salary survey results with the WLAD Director's. Director Green will arrange this with Mike Webb.

**DISCUSSION BY THE BOARD ON ITEMS NOT ON THE AGENDA:** None

**FUTURE AGENDA BUSINESS:** The next regularly scheduled board meeting will be held Wednesday May 16, 2018 at 6:00 pm.

Meeting closed in regular form by President Green at 6:53 pm. Then entered into Executive session under ORS 192.660 (2) to conduct deliberations with persons designated to carry on labor negotiations.

Respectfully submitted,  
Mary Dimon  
Recording Secretary

Recorded meeting available on SVFR website at [www.svfr.org](http://www.svfr.org)

**Siuslaw Valley Fire and Rescue**  
2625 Highway 101 North, Florence, OR 97439

**Minutes of Board Meeting-June 20, 2018**  
**Meeting Recorded and Televised**

Ron Green President of the Board, called the meeting to order at 6:03 p.m.

**BOARD MEMBERS PRESENT:** Director's, John Carnahan, Ron Green, and Ned Hickson were present Tony Phillips and Woody Woodbury were not present.

**STAFF PRESENT:** Chief Langborg, Jim Dickerson, Dina McClure and Mary Dimon.

**APPROVAL OF MINUTES:** Director Hickson- Motion to approve the minutes of May 16, 2018  
Director Carnahan- seconded the motion  
Motion- passed unanimously.

**PUBLIC COMMENTS:** Marvin Tipler

Director Carnahan made a motion to approve Resolution No. 2018-03 Adopting the Budget for Fiscal Year 2018-2019, Director Hickson seconded, motion passed unanimously.

Financial Review: Given by Dina McClure

**MOTION TO RATIFY BILLS:** Director Green made a motion to ratify the bills paid and the transfers made for the previous month totaling \$290,579.36 Director Hickson seconded, motion passed unanimously.

**OLD BUSINESS:**

Presented by Chief Langborg Wage Increase.

Director Green made a motion to approve the wage increase subject to performance evaluation, Director Hickson seconded, motion passed unanimously.

**Staff Reports:**

Chief/Directors gave report.

Operations Division Chief's gave report.

Director Carnahan made a motion to approve the surplus of rescue 4 to be given to Swisshome Deadwood Fire Dept., Director Hickson seconded, motion passed unanimously.

Director Hickson made a motion to approve the surplus of Tender 8 to be given to Swisshome Deadwood Fire Dept., Director Green seconded, motion passed unanimously.

Office Manager gave Report.

**NEW BUSINESS:** None

**DISCUSSION BY THE BOARD ON ITEMS NOT ON THE AGENDA: Director Green formally appointed himself and Director Hickson to be on a combined IGA Board Committee.**

Meeting closed in regular form by President Green at 6:59 pm. Then entered into Executive session under ORS 192.660 (2) to conduct deliberations with persons designated to carry on labor negotiations.

**Regular Board Meeting reconvened at 7:13:**

**Director Hickson made a motion to approve labor negotiations, Director Carnahan seconded, motion passed unanimously.**

**FUTURE AGENDA BUSINESS:** The next regularly scheduled board meeting will be held Wednesday July 18, 2018 at 6:00 pm.

Respectfully submitted,  
Mary Dimon  
Recording Secretary

Recorded meeting available on SVFR website at [www.svfr.org](http://www.svfr.org)

**Siuslaw Valley Fire and Rescue**  
2625 Highway 101 North, Florence, OR 97439

**Minutes of Board Meeting-July 18, 2018**  
**Meeting Recorded and Televised**

Ron Green President of the Board, called the meeting to order at 6:00 p.m.

**BOARD MEMBERS PRESENT:** Director's, John Carnahan, Ron Green, Woody Woodbury and Tony Phillips were present Director Ned Hickson was not present.

**STAFF PRESENT:** Dina McClure and Mary Dimon.

**Board Officer Nominations for FY 18/19:**

**Director Woodbury made a motion to nominate Director Green as Board President, Director Phillips seconded, motion passed unanimously.**

**Director Woodbury made a motion to nominate John Carnahan as Board Vice President, Director Phillips seconded, motion passed unanimously.**

**Director Green made a motion to nominate Director Woodbury as Board Secretary/Treasurer, Director Phillips seconded, motion passed unanimously.**

**APPROVAL OF MINUTES:** Approval of the minutes of June 20, 2018 has been deferred to August 15, 2018, to establish a quorum.

**PUBLIC COMMENTS:** none

**Financial Review:** Given by Dina McClure

**MOTION TO RATIFY BILLS:** Director Carnahan made a motion to ratify the bills paid and the transfers made for the previous month totaling \$334,967.29 Director Woodbury seconded, motion passed unanimously with Director Phillips declaring a conflict.

**OLD BUSINESS:**

**Director Carnahan made a motion to approve Resolution NO 2018-04 Revising Resolution NO 2018-03 Adopting the Budget, Director Woodbury seconded, motion passed unanimously.**

**Staff Reports:**

**Chief/Director was not present report will be deferred to August 15, Meeting.**

**Operations Division Chief was not present report will be deferred to August 15, Meeting.**

**Office Manager gave Report.**

**NEW BUSINESS:** None

Meeting closed in regular form by President Green at 6:30 pm. Then entered in an Executive session under ORS 192.610(2)(b) to consider the dismissal or disciplining of, or hear complaints or charges brought against, a public office, employee, staff member or individual who does not request an open hearing.

**Regular Board Meeting reconvened and then adjourned at 6:40 p.m.**

**FUTURE AGENDA BUSINESS:** The next regularly scheduled board meeting will be held Wednesday August 15, 2018 at 6:00 p.m.

Respectfully submitted,  
Mary Dimon  
Recording Secretary

Recorded meeting available on SVFR website at [www.svfr.org](http://www.svfr.org)

**Siuslaw Valley Fire and Rescue**  
2625 Highway 101 North, Florence, OR 97439

**Minutes of Board Meeting-August 15, 2018**  
**Meeting Recorded and Televised**

Ron Green President of the Board, called the meeting to order at 6:01 p.m.

**BOARD MEMBERS PRESENT:** Director's, John Carnahan, Ron Green, Woody Woodbury, Tony Phillips, and Ned Hickson all present.

**STAFF PRESENT:** Dina McClure, Jim Dickerson and Mary Dimon.

Firefighter Sky Cedarleaf-Grey EMT Recognition

Firefighter Kyle Orozco Fire Training Academy Graduation Recognition

**APPROVAL OF MINUTES:** Director Hickson made the motion to approve the minutes of June 20, 2018 and the July 18, 2018 Minutes, Director Carnahan seconded the motion, Motion- passed unanimously.

**PUBLIC COMMENTS:**

1. John Murphy asked the Board to consider a spending freeze, stop sending out crews on conflags, stop sending personnel to out of district trainings and to bring in Katy Taylor for the next years budgets.
2. Kevin Richards read Kathy Taylor's letter which was attached to the board packet for public knowledge.
3. Anne Stonelake recommends to the board to bring in Independent auditors.
4. Brian Jagoe asked the board in what direction is SVFR going.
5. Marvin Tipler stated that he is appalled at the district's financial situation.
6. Chic Hammon expressed his concern for public trust and the tax payers' dollars.

**Chief Langborg gave notice to the Board that he has accepted a position in California.**

**Financial Review:** Given by Dina McClure

**Director Green made a motion to approve Kathy Taylor's proposal to extend her contract of 4,500.00 per district for a total of 9,000.00 to get the financials in order, Director Hickson seconded the motion, Motion passed unanimously.**

**MOTION TO RATIFY BILLS:** Director Phillips made a motion to ratify the bills paid and the transfers made for the previous month totaling \$263,224.93 Director Woodbury seconded, motion passed unanimously.

**OLD BUSINESS:**

**Staff Reports:**

**Chief/Director gave Report.**

**Operations Division Chief gave Report.**

**Office Manager gave Report.**

Director Green asked that the budget be revised and would like for this too happened within a month.

**NEW BUSINESS:**

**Meeting closed in regular form by President Green at 7:10 pm. Then entered in an Executive session under ORS 192.660(2)(b).**

**Regular Board Meeting reconvened and then adjourned at 7:30 p.m.**

**FUTURE AGENDA BUSINESS:** The next regularly scheduled board meeting will be a joint meeting with WLAD and SVFR and will be held Wednesday September 19, 2018 at 6:00 p.m.

Respectfully submitted,  
Mary Dimon  
Recording Secretary

Recorded meeting available on SVFR website at [www.svfr.org](http://www.svfr.org)



**Western Lane Ambulance**  
**Siuslaw Valley Fire and Rescue**  
2625 Highway 101 North, Florence, OR 97439

**Minutes of Special Joint Board Meeting- September 27, 2018**  
Meeting Recorded and Televised on SVFR Website

Director Carnahan and Director Yecny called the joint meeting to order at 6:00 p.m.

**WLAD BOARD MEMBERS PRESENT:** Directors Mike Webb, Rick Yecny, Cindy Russell, Dick Childs, and Larry Farnsworth (remoted in via FaceTime with some difficulty).

**SVFR BOARD MEMBERS PRESENT:** Directors Ned Hickson, Tony Phillips, and John Carnahan.

**SVFR BOARD MEMBERS ABSENT:** Directors Ron Green and Woody Woodbury.

**OTHERS PRESENT:** Chief Langborg, Jim Dickerson, Dina McClure, and Holly Lais.

Captain Jeff Larson received recognition for earning his AS Degree in Fire Science.

**APPROVAL OF MINUTES:**

**SVFR Regular Meeting August 15, 2018 6pm:** Director Hickson made a motion to approve the Minutes; Director Phillips seconded the motion. Roll Call, motion passed unanimously.

**SVFR Special Meeting August 30, 2018 5pm:** Director Phillips made a motion to approve the Minutes; Director Hickson seconded the motion. Roll Call, motion passed unanimously.

**WLAD Regular Meeting July 26, 2018 12pm:** Director Webb made a motion to approve the Minutes; Director Farnsworth seconded the motion. Roll Call, motion passed unanimously.

**WLAD Special Meeting August 8, 2018 12pm:** Director Russell stated a correction: Director Childs was not present and did not second the motions for the resolution or the adjournment, Director Russell seconded those motions. Director Webb made a motion to approve the Minutes as amended; Director Russell seconded the motion. Roll Call, motion passed unanimously.

**WLAD Special Meeting August 30, 2018 12pm:** Director Russell stated an addition for the Minutes to include the statement she made during the meeting. Director Webb made a motion to approve the Minutes as amended; Director Childs seconded the motion. Roll Call, motion passed unanimously.

**WLAD Special Meeting August 30, 2018 5pm** Director Russell made a motion to approve the Minutes; Director Childs seconded the motion. Roll Call, motion passed unanimously.

**PUBLIC COMMENTS:** N/A

**SVFR Financial Review (attached in board packet):**

- **MOTION TO RATIFY BILLS:** Director Phillips made a motion to ratify the bills paid and the transfers made for the previous month totaling \$231,602.93 Director Hickson seconded the motion. Roll Call, motion passed unanimously.

**WLAD Financial Review (attached in board packet):**

- **TRANSACTION REPORT July 2018:** Director Russell made a motion to approve the transaction list. Director Webb seconded the motion. Roll Call, motion passed unanimously.
- **TRANSACTION REPORT August 2018:** Director Russell made a motion to approve the transaction list. Director Webb seconded the motion. Roll Call with motion passing unanimously.

**WLAD**

**CHIEF/DIRECTOR'S REPORT** was presented.  
**EMS OPERATIONS CHIEF REPORT** was not presented due to the absence of Chief House.  
 Report was in the board packet for review.  
**OFFICE MANAGER'S REPORT** was presented.

**SVFR**

**CHIEF/DIRECTOR'S REPORT** was presented.  
**FIRE OPERATIONS CHIEF REPORT** was presented.  
**OFFICE MANAGER'S REPORT** was presented.

**SVFR NEW BUSINESS:**

- 1. Resolution 2018-05 To Use Capital Funds During Dry Period Months:** Following a review of the Resolution by McClure, Director Hickson made a motion to approve Resolution No. 2018-05 to Use Capital Funds During Dry Period Months. Director Carnahan seconded the motion. Roll Call with Motion passing unanimously.
- 2. Line of Credit RFP:** Chief Langborg gave a review of the proposals received from the RFP. The Line of Credit choice was between two banks, Banner Bank and Oregon Pacific Bank (OPB). Two staff from Banner Bank came as representatives. Directors reviewed the interest and fees. Director Hickson requested to postpone the decision to a later meeting when all board members were present, but staff recommended a decision be made that night. It was noted that Director Green would have to declare a conflict of interest and a special meeting would be needed if the decision was delayed. Director Carnahan expressed displeasure with having to use a line of credit. The directors discussed if they were putting off the inevitable, and if this line of credit could be used as safety blanket. The directors decided to approve a line of credit contingent on paying it back as soon as it is no longer needed. **Director Phillips made a motion to except OBP's proposal. There was no second and the motion failed. Director Hickson made a motion to except Banner Bank's proposal. Director Phillips seconded the motion. Roll Call with Motion passing unanimously.**

**WLAD & SVFR NEW BUSINESS**

- 3. Interim Chief/Director Services Update and Discussion:** Both Districts discussed Interim Chief/Director Services. Two candidates, Mr. Michael Hanson and Mr. Steve Abel, were interviewed by Directors Hickson, Yecny, Farnsworth, and Green. The Directors who performed the interviews stated that they were impressed by both candidates and both were well qualified for the position. They recommended Steve Abel due to his interview answers and availability to start the position soon. Director Carnahan clarified that the Interim is a Chief position only and will not affect Operations.

**For WLAD, Director Webb made the motion to accept Abel as the Interim Chief. Director Russell seconded the motion. WLAD Roll Call with motion passing unanimously.**

**For SVFR, Director Hickson made a motion to accept Abel as the Interim Chief. Director Phillips seconded the motion. SVFR Roll Call with motion passing unanimously.**

Negotiations of pay and the contract for Abel still need to be reviewed.

**Director Comments:** Director Yecny said this would be the last board meeting with Chief Langborg. On behalf of the WLAD Board, he thanked the Chief for his service.

**Correspondence:** See attached in board packet.

**Future Agenda Business:**

**SVFR**

The next regularly scheduled board meeting will be held on Wednesday, October 17, 2018 at 6:00 pm.

**WLAD**

The next regularly scheduled board meeting will be held on Thursday, October 25, 2018 at 12:00 pm. To avoid having November's board meeting land on Thanksgiving, the meeting is moved to the 29<sup>th</sup>.

**Executive Session:** N/A

Director Yecny and Director Carnahan adjourned the Joint Board Meeting at 7:28 p.m.

Respectfully submitted,  
Holly Lais  
Recording Secretary