

Siuslaw Valley Fire and Rescue
2625 Highway 101 North, Florence, OR 97439

Minutes of Board Meeting-October 17, 2018
Meeting Recorded and Televised

BOARD MEMBERS PRESENT: Directors John Carnahan, Ron Green, Woody Woodbury, Tony Phillips, and Ned Hickson all present.

STAFF PRESENT: Dina McClure, Jim Dickerson, Mary Dimon and Interim Chief/Director Steve Abel.

President Green called the meeting to order at 6:04 pm.

APPROVAL OF MINUTES: Director Woodbury made the motion to approve the minutes of September 27, 2018. Director Carnahan seconded the motion. Motion passed unanimously.

PUBLIC COMMENTS: None

FURA Report: Included in board packet.

FINANCIALS:

- McClure is hoping to get through the dry period finance without having to borrow money. A signer is needed for the loan papers. McClure recommended Director Green. All Directors agreed. McClure will draw up a letter for Banner Bank stating that Director Green will be the signer for the loan. New Visa cards will be issued soon. Bank signature cards are ready.
- Staff is preparing for the Audit. ADP is working close with McClure and Holly Lais to avoid any payroll errors.
- Director Carnahan requested information regarding Mapleton Fire District and Swisshome/Deadwood for their payment of the hose grant. Director Green recommended that McClure present an A/R aging report in the board packets.
- Director Hickson inquired about the \$5,182 reconciliation discrepancy. McClure said it would be corrected.
- McClure would like the SVFR and WLAD Boards to form an ad hoc Finance Committee. Directors Woodbury and Green were appointed to represent SVFR.
- December 19th will be a joint meeting with WLAD in order to accommodate a PERS presentation.

MOTION TO RATIFY BILLS: Director Carnahan made a motion to ratify the bills paid and the transfers made for the previous month totaling \$148,019.08 Director Hickson seconded. Director Phillips declared a conflict. Motion passed 4-0.

OLD BUSINESS: None

STAFF REPORTS:

Chief/Director Report: included in board packet.

Operations Division Chief gave Report.

- Director Carnahan voiced concern that SVFR donated a Tender to Swisshome/Deadwood and would like to see documentation of a clean bill of health to insure there will be no liability towards SVFR. Chief Dickerson will get with Chief Hertzbach to get this documentation.

Office Manager gave her report during the Financials.

- McClure added there may be a supplemental budget in the spring 2019 to align the new chart of accounts with the budget, and transfer contingency for overlapping chief and interim chief wages.

NEW BUSINESS: None

DIRECTOR COMMENTS:

- Director Carnahan voiced his concern that the budget committee did not have all the information they needed last budget year.
- Marvin Tipler (from the audience) voiced his concern that the district has no money for capital equipment. In the last year 2 engines, the ladder truck and the station have been paid off. In his opinion, there should be \$350,000 left over. Tipler would like Chief Abel to look over the budgets and help figure out where this money could have been used.
- John Murphey suggested a work session with the board and staff to have a plan in place before next year's budget is presented to the budget committee.

CORRESPONDENCE: Included in board packet.

FUTURE AGENDA BUSINESS: The next regularly scheduled board meeting will be held Tuesday November 20, 2018 at 6:00 p.m.

President Green adjourned the meeting at 6:40 pm.

Respectfully submitted,
Mary Dimon
Recording Secretary

Recorded meeting available on SVFR website at www.svfr.org