

**Western Lane Ambulance
Siuslaw Valley Fire and Rescue**
2625 Highway 101 North, Florence, OR 97439

Minutes of Special Board Meeting- August 30, 2018

Directors Yecny and Green called the meeting to order at 5:05 p.m.

WLAD BOARD MEMBERS PRESENT: Directors Mike Webb, Larry Farnsworth, Rick Yecny, Cindy Russell and Dick Childs present.

SVFR BOARD MEMBERS PRESENT: Directors Ron Green, Director Hickson, present Director Tony Phillips was not present at roll call but did arrive at 5:10 p.m., Directors Woody Woodbury and John Carnahan were not present.

OTHERS PRESENT: Chief Langborg, Matt House, Dina McClure, Jim Dickerson, Holly Lais, Mary Dimon, and Kathy Taylor.

PUBLIC COMMENTS:

1. Brian Jagoe expressed concerns about the security and control of the access of QB online, his concerns on this topic were later answered by Kathy Taylor. He also asked director Green about the newspaper article stating that the board was aware of the financial issues yet approved pay raises. Director Green explained that yes, the board was aware of the financials and were working to get them cleaned up and that the survey was presented to compare the salaries of jobs in comparison to what we would have to pay to replace these jobs.
2. Lori Severance read a letter she had written in support of the Chief and the many great accomplishments he has brought to the district. She expressed her gratitude towards him.
3. Ray Barzart referred to Lori Severance's letter and explained that he felt the same way.
4. Oaren Wraye referred to Lori Severance's letter also and explained the many training opportunities that Chief Langborg has brought to the department.

Director Yecny presented Director Webb with a plaque and thanked him for his 2009-2018 term as the WLAD Board President.

SVFR & WLAD Financial Review (attached in Board Packet):

- McClure presented her report and the financial review. The migration of QB online is complete, and the new chart of accounts is in process.
- Balances sheets now reflect Grant Receivables and Conflag Receivables.
- The situation with SVFR is not a cash shortage, but a cash flow issue. Grants and Conflag expenses are paid up front with reimbursements coming in later.
- McClure went over the WLAD 2018/2019 Budget and reported the Budget is correct and financially sound, and that the cash reconciled at the end of the fiscal year came close to beginning fund balance.
- The WLAD balance sheet agrees with the 6/30/2017 Audit.

IGA Committee Charter Discussion and Approval (attached in Board Packet SVFR/WLAD Inter-Governmental Agreement Committee Charter):

- The IGA Committee consists of two Board Members from each Board, Green and Hickson are the committee members for SVFR and Yecny, and Farnsworth is the Committee Members for WLAD Board.

- Director Yecny read to the group the proposed Inter-Governmental Agreement Committee Charter and asked for approval.

WLAD Director Webb made a motion to approve the Inter-Government Committee Charter as proposed; Director Farnsworth seconded the motion. Roll Call, Motion- passed unanimously.

SVFR Director Phillips made a motion to approve the Inter-Government Committee Charter as proposed; Director Hickson seconded the motion. Roll Call, Motion- passed unanimously.

Interim Services and Replacement for Chief/Director Discussion:

- Director Green started the discussion; Green states that we do not want to rush into deciding on replacing Chief/Director Langborg.
- Green states that he would like to engage SDAO in the process for an Interim and the replacement of this position.
- The IGA Committee will review the candidates.
- Green suggests that the Boards involve stakeholders in the hiring process and that we utilize SDAO. Green will move forward with the process.
- Hickson agreed that the group should take time to find and fill the position and asked Green to report the progress.
- Webb explained that SDAO has great resources and a wealth of knowledge.
- Webb asked that the WLAD Board of directors have a strong voice in the hiring process and Yecny recommends both Boards have a part in the interim and hiring process. All agreed.

Director Green acknowledged McClure for her hard work and thanked her for a job well done.

Derrek Mullins acknowledged that Al Krietz was working his last shift with WLAD and has given three decades of services to our district. All wished him well.

Directors Yecny and Green adjourned the Special Board Meeting at 6:14 p.m.

Respectfully submitted,
Mary Dimon & Holly Lais
Recording Secretaries