

Western Lane Ambulance
Siuslaw Valley Fire and Rescue
2625 Highway 101 North, Florence, OR 97439

Minutes of Special Joint Board Meeting- September 27, 2018

Meeting Recorded and Televised on SVFR Website

Director Carnahan and Director Yecny called the joint meeting to order at 6:00 p.m.

WLAD BOARD MEMBERS PRESENT: Directors Mike Webb, Rick Yecny, Cindy Russell, Dick Childs, and Larry Farnsworth (remoted in via FaceTime with some difficulty).

SVFR BOARD MEMBERS PRESENT: Directors Ned Hickson, Tony Phillips, and John Carnahan.

SVFR BOARD MEMBERS ABSENT: Directors Ron Green and Woody Woodbury.

OTHERS PRESENT: Chief Langborg, Jim Dickerson, Dina McClure, and Holly Lais.

Captain Jeff Larson received recognition for earning his AS Degree in Fire Science.

APPROVAL OF MINUTES:

SVFR Regular Meeting August 15, 2018 6pm: Director Hickson made a motion to approve the Minutes; Director Phillips seconded the motion. Roll Call, motion passed unanimously.

SVFR Special Meeting August 30, 2018 5pm: Director Phillips made a motion to approve the Minutes; Director Hickson seconded the motion. Roll Call, motion passed unanimously.

WLAD Regular Meeting July 26, 2018 12pm: Director Webb made a motion to approve the Minutes; Director Farnsworth seconded the motion. Roll Call, motion passed unanimously.

WLAD Special Meeting August 8, 2018 12pm: Director Russell stated a correction: Director Childs was not present and did not second the motions for the resolution or the adjournment, Director Russell seconded those motions. Director Webb made a motion to approve the Minutes as amended; Director Russell seconded the motion. Roll Call, motion passed unanimously.

WLAD Special Meeting August 30, 2018 12pm: Director Russell stated an addition for the Minutes to include the statement she made during the meeting. Director Webb made a motion to approve the Minutes as amended; Director Childs seconded the motion. Roll Call, motion passed unanimously.

WLAD Special Meeting August 30, 2018 5pm Director Russell made a motion to approve the Minutes; Director Childs seconded the motion. Roll Call, motion passed unanimously.

PUBLIC COMMENTS: N/A

SVFR Financial Review (attached in board packet):

- **MOTION TO RATIFY BILLS:** Director Phillips made a motion to ratify the bills paid and the transfers made for the previous month totaling \$231,602.93 Director Hickson seconded the motion. Roll Call, motion passed unanimously.

WLAD Financial Review (attached in board packet):

- **TRANSACTION REPORT July 2018:** Director Russell made a motion to approve the transaction list. Director Webb seconded the motion. Roll Call, motion passed unanimously.
- **TRANSACTION REPORT August 2018:** Director Russell made a motion to approve the transaction list. Director Webb seconded the motion. Roll Call with motion passing unanimously.

WLAD

CHIEF/DIRECTOR'S REPORT was presented.
EMS OPERATIONS CHIEF REPORT was not presented due to the absence of Chief House. Report was in the board packet for review.
OFFICE MANAGER'S REPORT was presented.

SVFR

CHIEF/DIRECTOR'S REPORT was presented.
FIRE OPERATIONS CHIEF REPORT was presented.
OFFICE MANAGER'S REPORT was presented.

SVFR NEW BUSINESS:

- 1. Resolution 2018-05 To Use Capital Funds During Dry Period Months:** Following a review of the Resolution by McClure, Director Hickson made a motion to approve Resolution No. 2018-05 to Use Capital Funds During Dry Period Months. Director Carnahan seconded the motion. Roll Call with Motion passing unanimously.
- 2. Line of Credit RFP:** Chief Langborg gave a review of the proposals received from the RFP. The Line of Credit choice was between two banks, Banner Bank and Oregon Pacific Bank (OPB). Two staff from Banner Bank came as representatives. Directors reviewed the interest and fees. Director Hickson requested to postpone the decision to a later meeting when all board members were present, but staff recommended a decision be made that night. It was noted that Director Green would have to declare a conflict of interest and a special meeting would be needed if the decision was delayed. Director Carnahan expressed displeasure with having to use a line of credit. The directors discussed if they were putting off the inevitable, and if this line of credit could be used as safety blanket. The directors decided to approve a line of credit contingent on paying it back as soon as it is no longer needed. **Director Phillips made a motion to except OBP's proposal. There was no second and the motion failed. Director Hickson made a motion to except Banner Bank's proposal. Director Phillips seconded the motion. Roll Call with Motion passing unanimously.**

WLAD & SVFR NEW BUSINESS

- 3. Interim Chief/Director Services Update and Discussion:** Both Districts discussed Interim Chief/Director Services. Two candidates, Mr. Michael Hanson and Mr. Steve Abel, were interviewed by Directors Hickson, Yecny, Farnsworth, and Green. The Directors who performed the interviews stated that they were impressed by both candidates and both were well qualified for the position. They recommended Steve Abel due to his interview answers and availability to start the position soon. Director Carnahan clarified that the Interim is a Chief position only and will not affect Operations.

For WLAD, Director Webb made the motion to accept Abel as the Interim Chief. Director Russell seconded the motion. WLAD Roll Call with motion passing unanimously.

For SVFR, Director Hickson made a motion to accept Abel as the Interim Chief. Director Phillips seconded the motion. SVFR Roll Call with motion passing unanimously.

Negotiations of pay and the contract for Abel still need to be reviewed.

Director Comments: Director Yecny said this would be the last board meeting with Chief Langborg. On behalf of the WLAD Board, he thanked the Chief for his service.

Correspondence: See attached in board packet.

Future Agenda Business:

SVFR

The next regularly scheduled board meeting will be held on Wednesday, October 17, 2018 at 6:00 pm.

WLAD

The next regularly scheduled board meeting will be held on Thursday, October 25, 2018 at 12:00 pm. To avoid having November's board meeting land on Thanksgiving, the meeting is moved to the 29th.

Executive Session: N/A

Director Yecny and Director Carnahan adjourned the Joint Board Meeting at 7:28 p.m.

Respectfully submitted,
Holly Lais
Recording Secretary