

## Application Checklist

**This needs to be included with your application packet**

		YES	NO
1.	Have you reviewed the Job Description, including the Minimum and Preferred Qualifications?		
2.	Do you have a minimum of an Associate's Degree? If 'yes', what level of a Degree do you possess and in what discipline?  If 'no', what equivalency to a college degree do you have?		
3.	Do you have Upper Division coursework in Fiscal and Personnel Management?  If 'yes', please describe:  If 'no', please describe equivalency:		
4.	Do you have a minimum of 10-years of progressive structural firefighting experience?  How many years of structural firefighting experience do you have?		
5.	Do you have a minimum of 3-years fire or EMS management experience at the level of Battalion Chief or above? [BC level is considered managing a major program area or multiple companies on an emergency incident, including IC experience]  How many years of BC level or above experience do you have?		
6.	Do you have a minimum of 5-years full-time paid Fire or EMS experience?  How many years of full-time paid Fire or EMS experience do you have?		
7.	Do you currently have either NFPA, Oregon or IFSAC certification at the levels of Firefighter 2, HazMat Operations, and Fire Officer 1?  If you do not currently hold these certifications, which are you missing and what is your equivalency to meeting that level of certification?		

		YES	NO
8.	Have you completed ICS 100, 200, 300, 400, 700 courses?  If not, what equivalency do you have?		
Following are 'Preferred Requirements'			
9.	If you have a certification of Fire Officer above FO1; what level of Fire Officer certification do you possess?		
10.	Do have a HazMat Incident Commander certification, and if so, from what certifying agency?		
11.	Are you enrolled in, or have graduated from the NFA Executive Fire Officer Program? If so, have you graduated from the program, or what year do you expect to graduate?		
12.	If you are an EMT or Paramedic, what EMS certification level do you possess and are you either State or National Registry certified?		
13.	The following documents will be included in my application packet for it to be considered complete: <ul style="list-style-type: none"> <li>• Resumé</li> <li>• Completed SVFR Employment Application</li> <li>• Responses to the Supplemental Questions</li> <li>• This Application Checklist</li> </ul>		

**All application materials must be received by  
5:00 p.m. PST Thursday January 31, 2019.**

Application materials may be e-mailed to [chief-director@svfr.org](mailto:chief-director@svfr.org) or mailed/delivered to:

Interim Fire Chief Steve Abel  
Siuslaw Valley Fire & Rescue  
2625 Hwy 101  
Florence, OR 97349

If an e-mail address is included in your application a confirmation e-mail will be sent indicating the materials have been received.

You are welcome to call if you have questions: Steve Abel 541-997-3212

and

Interested applicants are welcome to visit the Fire District in person - please call ahead.