

Siuslaw Valley Fire and Rescue
2625 Highway 101 North, Florence, OR 97439

Minutes of Board Meeting- May 29, 2019
Meeting Recorded and Televised

BOARD MEMBERS PRESENT: Directors John Carnahan, Ron Green, Tony Phillips, and Ned Hickson.

BOARD MEMBERS ABSENT: Director Alan Burns

STAFF PRESENT: Chief Schick, Office Manager Dina McClure, Operations Chief Jim Dickerson and Admin. Assistant Mary Dimon.

Director Green called the meeting to order at 6:00 pm.

APPROVAL OF MINUTES: Director Hickson made the motion to approve the minutes of the Regular Board Meeting on April 25, 2019. Director Carnahan seconded the motion. Motion passed unanimously.

PUBLIC COMMENTS: John Buchanan from the audience wanted to thank the Board for all their support in the past years.

FINANCIALS: McClure presented the financials and a copy of the approved budget summary. Director Carnahan asked about a check to Taylor Locks McClure explained that the charge was a part of the SDIS grant. Director Carnahan also asked if the check to Kathy Taylor was the last payment for her services? McClure explained that we still consult with Taylor on an as needed basis.

MOTION TO RATIFY BILLS: Director Carnahan made a motion to ratify the bills paid and the transfers made for the previous month totaling \$161,877.01. Director Phillips seconded. Motion passed unanimously.

OLD BUSINESS:

- Chief Schick reviewed the draft IGA with the group went over a few changes that have been made. After board input, he will send it back to legal. There will be no equipment in the 3rd Entity. The two Operation Chief's, the two full time admin's and the four CST team members will become a part of the 3rd entity. Some of the wording on page 4 and the Chief's job description will be added. Director Green asked what the legal review has cost this far? This will be discussed at the June 12th meeting.
- McClure gave a summary of the 3rd Entity budget. She explained how she worked the IGA and added personnel expenses out of the budget, and how she added the 3rd Entity into the budget. The change reduced the total amount of the budget. In addition to audit, legal, and insurance, McClure added a contingency number for remaining expenses that are unknown at this time. They will need to develop a history in order to budget more accurately next year. Changing from the IGA to a 3rd entity will be a work in progress.

Director Hickson made the motion to soft approve the Western Lane Fire & EMS Budget 2019. Director Phillips seconded the motion adding they needed more information on the expenses including health insurance and WLAD wages. Motion passed unanimously.

STAFF REPORTS:**Chief Report:**

- Chief Schick reported it has been a busy couple of months. Schick is working on scheduling some open houses/meet the Chief at the stations. He plans to meet with Kiwanis on June 26th and wants to meet with the public, local HOA's and other public groups. Schick will be meeting with the union representatives next week to discuss health insurance quotes which have increased. Schick had a meeting with Chief Turner to discuss bringing a team to help with mental health patients and noted that this would fall within our mission.

Operations Division Chief Report:

- Gave report on our percentage of calls and statistics, training is extremely busy with a lot of hazmat training. Dickerson and Larson attended a live fire instructors training and are now certified. Prevention is very busy as is Recruitment and Retention.

Office Manager's Report:

- McClure reported there were no payroll errors for April. RFP's for audit have gone out and hopes to send out the RFP for IT Services soon. McClure attended an SDAO HR Training along with House, Schick and Dickerson. McClure reported that most of her work right now is working on budgets and thanked the Directors for their time they gave attending the budget workshops. McClure also reported that she is working on getting the SAFER Grant reimbursements up to date.

DIRECTOR COMMENTS: None

CORRESPONDENCE: None

FUTURE AGENDA BUSINESS:

Special Joint Meeting/Budget Hearing Wednesday, June 12, 2019 at 6:00 pm.

Regular Joint Board Meeting Thursday, June 27, 2019 at 6:00 pm.

Director Green adjourned the meeting at 7:04 pm.

Respectfully submitted,
Mary Dimon, Recording Secretary

Recorded meeting available on SVFR website at www.svfr.org