

**Western Lane Ambulance District
Siuslaw Valley Fire and Rescue**

2625 Highway 101 North, Florence, OR 97439

Joint Meeting Minutes, August 22, 2019, 6:00 p.m.
Meeting Recorded and Televised on SVFR & WLAD Websites

SVFR BOARD MEMBERS PRESENT: Directors Alan Burns, Ron Green, Ned Hickson, Jim Palisi and Sam Spayd

WLAD BOARD MEMBERS PRESENT: Directors Mike Webb, Rick Yecny, Cindy Russell, Larry Farnsworth and John Murphey.

STAFF PRESENT: Chief Michael Schick, Matt House, Mary Dimon.

Directors Hickson and Yecny called the meeting to order at 6:00 p.m.

PUBLIC COMMENT: None

Chief Schick amended the agenda to add New Business PERS discussion after Old Business.

APPROVAL OF MINUTES:

- 1. SVFR MINUTES:** Director Green made the motion to approve the minutes of the Regular Meeting July 17, 2019. Director Spayd seconded. Roll call, motion passed unanimously.
- 2. WLAD MINUTES:** Director Russell made the motion to approve the minutes of the Regular Meeting July 17, 2019. Director Webb seconded. Roll Call, motion passed unanimously.

REVIEW OF MONTHLY FINANCIALS:

- McClure was not present at the meeting. Director Green appreciates the consistency of the financials. Director Palisi reviewed the financials earlier this week with McClure and Chief.
 - Director Webb requested a description of the WLAD money transfers on the transaction list in the future.
- 3. SVFR Motion to Ratify Bills:** Director Palisi made a motion to ratify the bills paid during the past month totaling \$193,597.03. Director Spayd seconded the motion. Roll Call, motion passed unanimously.
 - 4. WLAD Approve Transaction List for July 2019:** Director Farnsworth made a motion to approve the transaction list. Director Murphey seconded the motion. Roll Call, motion passed unanimously.

PUBLIC HEARING FOR ORDINANCE 2019-01 AND 2019-03:

Director Hickson opened public hearing for Ordinance 2019-01 and Ordinance 2019-03.
There were no public comments.
The public hearing was closed.

OLD BUSINESS (SVFR & WLAD):

5. **Second Reading of Ordinance 2019-01:** Chief Schick read the title to Ordinance 2019-01 Adopting an Intergovernmental Agreement and Creating a New Intergovernmental Agency “Western Lane Fire and EMS Authority” with modifications.

Director Green made a motion for SVFR to approve the second reading of Ordinance 2019-01 with modifications. Director Burns seconded the motion. Roll Call, motion passed unanimously.

Director Webb made a motion for WLAD to approve the second reading of Ordinance 2019-01, with modifications. Director Farnsworth seconded the motion. Roll Call, motion passed unanimously.

OLD BUSINESS (SVFR Only):

6. **Ordinance 2019-03: An Ordinance Adopting a Private Driveway Standard:** Chief Schick read the title to Ordinance 2019-03.

Director Green made a motion to approve the second reading of Ordinance 2019-03. Director Palisi seconded the motion. Roll Call, Motion passed unanimously.

NEW BUSINESS (SVFR & WLAD): PERS Discussion

- Chief reported that PERS will open a 25% match for unfunded liability to PERS. SVFR is eligible to apply on September 3rd. Schick explained that a side account lowers our rates. We can put money in a side account at any time but it will not be matched. He also noted that a side account does not reduce unfunded liability.
- Director Yecny suggested that the district’s get a PERS representative to come to a board meeting with a presentation for Q & A.
- Chief said the application process for WLAD will open December 2nd if there are matching funds still available.
- Director Green agreed we need to get in line for this match. Chief explained that we don’t need to come up with the money until August of 2020 and recommended an amount of \$150,000. The 25% match would be \$37,500 plus a decrease in our rate of 1.42%.

Director Green gave a soft commitment approval to instruct Chief Schick to apply for \$300,000 with some analysis. Director Burns seconded. Motion passed unanimously.

STAFF REPORTS:**7. Chief Report:**

- Chief Schick informed the group that the WLAD attorney retired.
- Chief Schick and House attended the Mapleton Board Meeting. There was discussion of supplying a medically equipped vehicle for faster upriver response, and the possibility of WLAD employees who live there responding to medical calls in that area.
- Chief requested feedback regarding replacing the Durango with funds from Capital using the local ford dealer. Chief said it would cost approx. \$50,000 for a completely equipped vehicle. (\$36,500 for the vehicle and \$7,500 for lighting)

8. **Fire Operations Chief Report:** Chief Dickerson was not present. His report was attached in the board packet. Chief House gave a brief overview of Chief Dickerson’s report. House suggested that both he and Dickerson condense the Operation reports so, if needed, one Operations Chief can give both reports. The board agreed.

9. EMS Operations Chief Report:

- Chief House reported that call volumes are up with specialty care. MIH program is 45 greater than last year. Wendy Sullivan is on vacation for 2 weeks and staff is supplementing where needed.
- House apologized for speaking out of context at the last board meeting on the Peace Health Staffing model.
- Dispatch is improving. House will continue to address items that need improvement.
- House gave an update on the ADA bathroom and shower remodel. He added that we may need to address carry over in the budget to finish the project.
- Training continues to do a great job with critical care task books. The fleet is good.
- House reported that CST had two significant events recently, one involving a Swisshome Deadwood Firefighter/ Board Member. The CST program is amazing and Lori is doing a fantastic with it.
- Going forward the Operations reports for Fire and EMS will be condensed.

10. Office Manager Report: McClure was not present.

- Chief Schick raised the question on maintaining LifeMed as a separate fund and explained these are not taxpayers' funds. Director Webb voiced concern about not maintaining LifeMed as a separate fund. Director Farnsworth voiced concern that LifeMed does not show a true P & L. Director Murphey suggested staff prepare a presentation on LifeMed.

Director Comments: Farnsworth suggested the Directors all try to attend the SDAO conference in February 2020 and thought it would be a good idea to lock down the room reservations early. Mary Dimon is working to accomplish this.

Future Agenda Business: Regular Joint Board Meeting Thursday, September 26, 2019 at 6:00 pm.

The meeting adjourned at 7:20 pm.

Respectfully submitted,
Mary Dimon
Recording Secretary