

**Western Lane Ambulance District  
Siuslaw Valley Fire and Rescue  
Western Lane Fire and EMS Authority  
2625 Highway 101 North, Florence, OR 97439**

**Joint Meeting Minutes, December 19, 2019, 6:00 p.m.**  
Meeting Recorded and Televised on SVFR & WLAD Websites

**SVFR BOARD MEMBERS PRESENT:** Directors Sam Spayd, Alan Burns, Ned Hickson, Ron Green and Jim Palisi

**WLAD BOARD MEMBERS PRESENT:** Directors Rick Yecny, Cindy Russell, John Murphey and Larry Farnsworth; **WLAD BOARD MEMBERS ABSENT:** Director Mike Webb

**WLFEA BOARD MEMBERS PRESENT:** Directors Rick Yecny, Larry Farnsworth, Ned Hickson, and Ron Green

**STAFF PRESENT:** Chief Schick, Jim Dickerson, Mary Dimon, and Holly Lais; **ABSENT:** Dina McClure

Presidents Hickson and Yecny called the meeting to order at 6:02 p.m. Roll Call established a quorum.

**APPROVAL OF AGENDA:**

**SVFR:** Director Hickson made the motion to approve the agenda for December 19, 2019. Director Green seconded. Motion passed unanimously.

**WLAD:** Director Yecny made the motion to approve the agenda for December 19, 2019. Director Russell seconded. Roll Call, motion passed unanimously.

**WLFEA:** Director Hickson made the motion to approve the agenda for December 19, 2019. Director Yecny seconded. Roll Call, motion passed unanimously.

**PUBLIC COMMENT:** None

**APPROVAL OF MINUTES:**

1. **SVFR MINUTES:** Director Burns made the motion to approve the minutes of the Regular Meeting on November 21, 2019. Director Palisi seconded. Motion passed unanimously.
2. **WLAD MINUTES:** Director Farnsworth made the motion to approve the minutes of the Regular Meeting with a correction that Director Russell changed her no vote to a yes vote to approve the funding of the PERS side account. Director Russell seconded. Roll Call, motion passed unanimously.
3. **WLFEA MINUTES:** Director Hickson made the motion to approve the minutes of the Regular Meeting with the correction that Director Russell changed her no vote to a yes vote to approve the funding of the PERS side account. on November 21, 2019. Director Farnsworth seconded. Roll Call, motion passed unanimously.

**REVIEW OF FINANCIALS – WLAD, SVFR, WLFEA:**

- Director Farnsworth said he met with McClure and she is going to have a new format for the LifeMed profit and loss report going forward.
- Chief Schick reported that the financials are on track.
- Director Yecny asked about the property and liability insurance expense being zero and questioned a pre-paid insurance amount on the balance sheet. Yecny also suggested moving the IGA expenses to budgeted line item.

**Director Burns made a motion to approve the SVFR November 2019 financials. Director Spayd seconded the motion. Roll Call, motion passed unanimously.**

**Director Farnsworth made a motion to approve the WLFEA November 2019 financials. Director Yecny seconded the motion. Roll Call, motion passed unanimously.**

**Director Russell made a motion to approve the WLAD November 2019 financials. Director Farnsworth seconded the motion. Roll Call, motion passed unanimously.**

**OLD BUSINESS: None****NEW BUSINESS:**

- Chief Schick explained the Discrimination/Harassment/Retaliation Policy. Lexipol has created Policy #1017 which has the language needed for Senate Bill 749 to be in place by January 1, 2020. The policy is under Western Lane Fire and EMS Authority.
- Director Murphey suggested that the policies have separate names for each district for insurance and liability purposes. There was a consensus that this would be a good idea.

**Director Green made the motion to approve SVFR Policy 1017 Prevention of Discrimination/Harassment/Retaliation. Director Palisi seconded. Roll Call, motion passed unanimously.**

**Director Farnsworth made the motion to approve WLAD Policy 1017 Prevention of Discrimination/Harassment/Retaliation. Director Murphey seconded. Roll Call, motion passed unanimously.**

**Director Green made the motion to approve WLFEA Policy 1017 Prevention of Discrimination/Harassment/Retaliation. Director Hickson seconded. Roll Call, motion passed unanimously.**

**STAFF REPORTS:****Chief Report:**

- Chief Schick reported that the Florence Urban Renewal Agency (FURA) is looking for new board members. Chief has the application if anybody is interested. Director Palisi said he would consider it. Director Hickson suggested that Palisi go on the City of Florence website to find information about the FURA Committee.
- Chief informed the group that the WLAD PERS side account for match funds is on a waiting list. There were more than expected applicants for this round.
- Chief would like the Policy Committee to meet and set some ground rules for the Lexipol policies. The committee members are Directors Farnsworth, Webb, Hickson and Green. Director Farnsworth asked if the Policy Committee could get a markup version with changes from Lexipol so that the committee can review policy changes in advance.

**Operations Chief Report:**

- Operations Chief Dickerson reported that EMS and Fire Operations are continuing to rise. Nov. fire calls were up by 32 from last year and ambulance calls were up by 31.
- Director Yecny asked if they could get a breakdown on calls between rescue and EMS.
- Director Murphey said if the districts ever merge, we will want to show SVFR contact with patients proving we are providing a better service.
- Director Yecny would like to see non transport lift assists listed separately.
- Director Green asked why we are seeing an increase in calls and can we attribute this to the lift assists the fire dept is going on?
- Director Hickson asked if there are specific areas where we have more calls. There should be more calls in the Stations 1 and 2 areas due to population.
- Director Yecny suggested that once we have December calls in, he would like to see a calendar year breakdown of Rescue/EMS calls at the January board meeting. Also, to see rescue motor vehicle accidents to reflect amount of time on a call and extrication times.
- Director Palisi would like to see a justification in numbers.
- Director Spayd noted the year to date 622 number of calls should be closer to 900. Chief Dickerson said he would correct the error.
- Chief Dickerson said the Mobile Integrated Health (MIH) report is in the Board Packet Director Farnsworth asked if a graph can be added to the MIH report for a better description of the level of care provided.
- Chief Dickerson said the training for both Districts is going great. 32 fire certifications were sent in today. Rob Chance is well into the EMT re-certifications.
- Chief Dickerson reported the batteries have been replaced at Herman Peak.
- The Community Support Team (CST) had 29 total calls last month and the Mobil Crisis Response (MCR) program is rolling out with steady calls.
- Director Palisi said the training report was done very well. Palisi also asked if there is potential for any training equipment to increase safety for next year's budget. He added the more training the better and would like us to show how many hours we are spending.
- Chief Dickerson is looking into a training program called One Resource which is like Target Solutions with much more hands on.

**Office Manager Report: Not present**

**Correspondence:** Thank you cards for the EMS Crew, Captain Tony Miller and Dina McCure. Director Yecny asked Chief to pass along congrats and thank you.

**DIRECTOR COMMENTS:**

- Director Palisi suggested that both districts update their websites and add a link to the Ordinances when they are adopted.
- Director Farnsworth talked about the SDAO conference coming up in February and encouraged the directors attending to get their registrations in to Mary Dimon so that the reservations for the room block can be updated. Director Hickson reported that he has learned a lot from attending the SDAO conference and it's a great opportunity for the directors.
- Director Murphey would like to see the IGA terminated. Chief Schick has a phone call in to legal and will update the directors when he hears back. Director Yecny suggested that there be a Resolution to terminate the IGA at the next meeting if legal approves.

**FUTURE AGENDA BUSINESS:** Regular Joint Board Meeting Thursday, January 23, 2019, at 6:00 pm.

**The meeting adjourned at 6:56 p.m. by Director Hickson and Director Yecny.**

**SVFR Director Hickson announced that they would meet in Executive Session per ORS 192.660 (2) (d) for Labor Negotiator Discussions. Director Hickson did not plan to reopen the regular meeting session.**

Respectfully submitted,  
Mary Dimon  
Recording Secretary